



# OCCUPANCY PERMIT



**APPLICATION AND \$50 PERMIT FEE DUE  
PRIOR TO SCHEDULING OCCUPANCY INSPECTION**

Check or Money Order Accepted-Payable to O'Fallon Fire Prot. District (Cash/Credit Card Not Accepted)

Date \_\_\_\_\_ Plaza Name \_\_\_\_\_

Street Address \_\_\_\_\_

In accordance with Section F105.3.3 of the O'Fallon Fire Protection District Ordinance No. 50

I \_\_\_\_\_ do hereby make application for an OCCUPANCY  
Name and Title  
PERMIT to occupy the building located at the above mentioned address to be known as

\_\_\_\_\_  
Business Name

and to be used for \_\_\_\_\_  
Type of Business

***BUILDING AND OCCUPANCY TO CONFORM WITH ALL APPLICABLE REQUIREMENTS OF  
THE O'FALLON FIRE PROTECTION DISTRICT, FIRE PREVENTION CODES AND THE  
INTERNATIONAL BUILDING CODE PRIOR TO ISSUANCE OF USE PERMIT***

THE FOLLOWING TELEPHONE NUMBERS MUST BE FURNISHED:

Business Phone Number \_\_\_\_\_

24-Hour Emergency Contact Telephone Numbers (Key Holders)

\_\_\_\_\_  
First Contact Name & Title

\_\_\_\_\_  
Phone Number (Home or Cell)

\_\_\_\_\_  
Email

\_\_\_\_\_  
Second Contact Name & Title

\_\_\_\_\_  
Phone Number (Home or Cell)

\_\_\_\_\_  
Email

Building Owner Information

\_\_\_\_\_  
Building Owner's Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Street Address, City, State, Zip Code

**OFFICE USE ONLY**

Occupancy Approved \_\_\_\_\_

Occupancy Permit Number: \_\_\_\_\_

Occupancy Load \_\_\_\_\_

\_\_\_\_\_  
Fire Marshal Signature

\_\_\_\_\_  
Date

111 Laura K Drive, O'Fallon, Missouri 63366 • Office: 636.272.3493 • Fax: 636.272.6352

  /OFALLONFIRE • Follow Us On Facebook and Instagram

V6.1.19