

# Approved at 11-22-22 Mtg

**To MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE O'FALLON FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS**  
**November 10, 2022**

A Regular Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, November 10, 2022, at the Administration Building Board Room, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober via zoom, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Andy Parrish, Assistant Chief Matt Braile, Fire Marshal Mark Morrison, Battalion Chief Shop Steward Eric Johnston, and Board Executive Administrative Assistant Julie Gaylord.

The following guest was present: Attorney Jon Bruntrager, Rick Rogan, CPA

The Pledge of Allegiance was led by Chief Vineyard, followed by the reading of the Firefighter Prayer.

## FINANCIAL MATTERS

Mr. Rogan gave the financial report for month ended October 2022, reviewing line-items, expenses, and income stating that the district is still financially stable. We are about ten months into the year and although we are currently over on our budget, we are still trending towards being under budget by the end of the year by about 1%. Mr. Rogan stated that the biggest item we need to watch is salaries as this will be the dictator on whether we are over or under budget at the end of the year. Mr. Rogan once again stated that the board of directors and Chief Vineyard continue to keep the district financially responsible.

Chief Vineyard presented a bid proposal by Pezz Lawn care to do snow removal for the district. Discussion held. A motion was made by Director Laughlin to approve the proposal by Pezz Lawn care as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Chief Vineyard reviewed the preliminary 2023 Budget. The health insurance premiums will be a maximum of 6% increase that will not hit until July so Chief

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Vineyard stated he budgeted for a 3% increase for health insurance. Worker compensation insurance will see a increase in 2023.

## LABOR MANAGEMENT

Assistant Chief Parrish discussed SOP's 102, 112, 118.02, 118.03, 122, and 205.01 that needed to be updated. Assistant Chief Parrish reviewed the revised policies. Discussion held there being no further questions or concerns Director Laughlin to approve SOP 102, 112, 118.02, 118.03, 122, and 205.01 as presented, seconded by Director Simmons

Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

## OPERATIONS

None

## OTHER ITEMS FOR CONSIDERATION

None

Director Laughlin announced the next Regular Board Meeting is scheduled for Thursday, October 28, 2022 at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:29p.m.

  
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William Laughlin, Chairman

ATTEST:

  
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Julie Gaylord, Recording Secretary  
Board Executive Administrative Assistant