

# APPROVED AT 6-23-22 BOARD MTG

**MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE O'FALLON FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS**  
**June 9, 2022**

A Regular Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, June 9, 2022, at the Administration Building Board Room, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Assistant Chief Andy Parrish, Assistant Chief Matt Braile, Fire Marshal Mark Morrison, Battalion Chief Shop Steward Eric Johnston, and Board Executive Administrative Assistant Julie Gaylord.

The following guest was present: Attorney Jon Bruntrager

The Pledge of Allegiance was led by Assistant Chief Andy Parrish, followed by the reading of the Firefighter Prayer.

Following the Pledge of Allegiance, the Board of Directors along with Engineer Cody Willis from O'Fallon's Community Outreach presented checks for 2 scholarship winners, Grace from FZ West, and Logan from FZ South. Grace and Logan both wrote essays about wanting to become First Responders in order to win the scholarship.

## FINANCIAL MATTERS

Mr. Rogan gave the financial report for month ended May 2022, reviewing line-items, expenses, and income stating that the district is still financially stable. Tax collections are good, but interest income is less due to the financial markets. Several categories are over budget including fuel, and utilities, but overall the budget is trending to stay within budget by year end. The district should continue to expect an inflation of fuel and utilities through the remainder of the year.

Mr. Rogan also discussed Senate Bill 870 which allows the district to set a 100% reimbursement rate for property taxes for every type. He explained this must be done annually, as previous TIF's would only give the district 50%. Discussion

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held. A motion was made by Director Laughlin to approve Resolution 2022-06 , a resolution of the Board of Directors of the O'Fallon Fire Protection District setting a 100% Reimbursement Rate for Property Taxes of every type for the purposes of providing emergency services as authorized under three sperate Missouri statues, as presented, seconded by Director Gober. Resolution 2022-06 attached as Exhibit 1.

Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Mr. Rognan stated that the Board usually assigns the District's Reserve Funds in anticipation of future issues of the District. Discussion held regarding 2021 general funds being possibly used for future appropriations, emergency preparedness, and for the purchase of capital assets. Mr. Rognan requested approval of 2021 General Fund Balance assignments as discussed and read into the record. A motion was made by Director Laughlin to approve assigning \$5,900,000 for the purpose of future appropriations, assigning \$1,500,000 for the purpose of emergency preparedness, and assigning \$650,000 for the purchase of capital assets from the 2020 General Fund Balance, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Assistant Chief Parrish discussed changing the license plates on all staff vehicles to our new logo, as most of them still have the old logo. Discussion held.

## LABOR MANAGEMENT

Assistant Chief Matt Braile discussed SOP 344.00 Engineer Certification Standards. Discussion held. There being no further questions or concerns a motion was made by Director Laughlin to approve revised SOP 344.00 Engineer Certification Standards as presented, seconded by Director Gober. Upon roll call the vote was:

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Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

## OPERATIONS

None

## OTHER ITEMS FOR CONSIDERATION

Assistant Chief Andy Parrish discussed the Property and Casualty Insurance from AssuredPartners with the new changes. Discussion held. There being no further questions or concerns Director Laughlin made a motion to approve Selective/Liberty Mutual to make changes to our Property and Casualty Insurance, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Director Laughlin made a motion to go into closed session at 7:30p.m under RSMo 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body, and its attorneys; (3) Hiring, promoting, and disciplining of particular employees, and (13) individually identifiable Personnel Records; seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

A motion was made at 7:50p.m by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon Roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons

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Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Director Laughlin announced that during the Closed Session, the following motions were made:

A motion was made by Director Laughlin to approve promoting Ed Engel to the position of Fire Inspector II effective July 14, 2022, seconded by Director Gober.

Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

A motion was made by Director Laughlin to extend an offer of full-time employment to Amy McCulloch for the position of Administrative Assistant for Fire Prevention effective July 5, 2022, seconded by Director Gober. Upon roll call the vote was:


Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Director Laughlin announced the next Regular Board Meeting is scheduled for Thursday, June 23, 2022 at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:50 p.m.

  
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William Laughlin, Chairman

ATTEST:

  
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Julie Gaylord, Recording Secretary  
Board Executive Administrative Assistant