

MINUTES OF THE REGULAR BOARD MEETING
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
November 23, 2021

 APPROVED

APPROVED AT 12-29-21 BOARD

A Regular Session of the O'Fallon Fire Protection District Board of Directors was held on Tuesday, November 23, 2021, via Zoom due to COVID-19. Director Laughlin called the meeting to order at 7:03 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Andy Parrish, Fire Marshal Mark Morrison, Battalion Chiefs Brian Moore, and Matt Braile, Captains Kevin Davis, Darren Daly, and Shop Steward Captain Eric Johnston, Firefighters Jeff Woodson, Cody Willis, and Brett Tichenor, numerous employees, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Neil Bruntrager, Attorney Jon Bruntrager, Attorney Rhonda O'Brien

The Pledge of Allegiance was recited, followed by the firefighter prayer.

Consensus to add: Feathershark Zoom-Room Quote to New Business as item c.

A motion was made by Director Laughlin to approve minutes of the prior Regular Board Meeting of October 28, 2021, Regular Board Work Session of November 10 2021, and Special Pension Board Meeting of September 14, 2021, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

TREASURER'S REPORT

Director Laughlin asked for any questions or comments; there being none, a motion was made by Director Laughlin to pay bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

CITIZEN COMMENTS: None

COMMUNICATIONS:

Chief Vineyard thanked the Board of Directors and Attorney O'Brien for getting the defined benefit plan in place, recognizing the amount of time and work that went into putting this plan together.

Directors Laughlin, Simmons, and Gober wished all a Happy Thanksgiving.

Firefighter Cody Willis stated Community Outreach was assisting with the Knights of Columbus No Hunger Holiday, and donated \$750 worth of turkeys for this event. Outreach will also adopt several District families again this year for Christmas.

Captain Alcorn stated that Channel 2 News was at Station #1 today interviewing Assistant Chief Parrish for a story on Thanksgiving Day Safety that will air on tonight's 10pm news.

OLD BUSINESS

There was further discussion regarding the Pension Defined Benefit Plan. Attorney O'Brien reviewed the plan documents that the Pension Board of Trustees recommended approval of, including the Defined Benefit Plan and Funding Policy, Money Purchase Pension Plan Amendment and Transfer Agreement of monies into the Defined Benefit Plan, and all Service Agreements including RPA, Cambridge, and Fidelity. Discussion held. A motion was made by Director Laughlin to approve Resolution 2021-11 Adopting the O'Fallon Fire Protection District Defined Benefit Plan and a Funding Policy for said plan and approving a transfer of funds to that plan from the District's Money Purchase Pension Plan; Resolution attached as Exhibit I, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve Resolution 2021-12 amending the O'Fallon Fire Protection District Money Purchase Plan and approving a Transfer Agreement in connection with the restructuring of certain of the District's retirement benefits; Resolution attached as Exhibit II, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None

Motion declared and carried.

A motion was made by Director Laughlin to approve Resolution 2021-13 authorizing agreements with Service Providers for the District's Defined Benefit Plan, Money Purchase Plan, and 457 Plan; Resolution attached as Exhibit III, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There was further discussion regarding Health Insurance. Nothing new to report.

There was further discussion regarding the Firefighter EMT/P Hiring Pool List.

Chief Vineyard: stated the process is ongoing.

There was further discussion regarding the Battalion Chief Promotional process.

This will initially be discussed in Closed Session.

There was further discussion regarding the Captain Promotional List. This will initially be discussed in Closed Session.

There was further discussion regarding hiring an Executive Administrative Assistant. This will initially be discussed in Closed Session.

NEW BUSINESS:

Chief Vineyard stated he and labor management are recommending adopting Float Captain positions, and reviewed how this position would be handled. There will be one float captain per shift, with assignment picks based on seniority. Whenever a permanent captain position opens, the float captain having the highest seniority could move into that spot. Discussion held. A motion was made by Director Laughlin to approve the Float Captain position for 3 float captains (1 float captain per shift), seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Assistant Chief Parrish reviewed the proposed revisions to policy 349.01 – Driving SCCAD Ambulances, that brings this policy up to current practices where District firefighters will assist by driving SCCAD ambulances when a situation warrants; SCCAD also approves of this practice. Discussion held. A motion was made by

Director Laughlin to approve revised policy 349.01-Driving SCCAD Ambulances as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Assistant Chief Parrish reviewed FeatherShark's quote for setting up the Boardroom to function as a Zoom-room for future Board Meetings. The quote includes equipment and installation. Discussion held. A motion was made by Director Laughlin to approve FeatherShark's quote to install a Zoom-Room in the Administration Board Room at an initial cost of \$4,438.99 and an ongoing annual fee of \$588.00, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin made a motion to go into closed session at 7:22 p.m. under RSMo 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body, and its attorneys; (3) Hiring and promoting of particular employees, and (13) Individually identifiable Personnel Records; seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made at 7:35 p.m. by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced that during the Closed Session, the following motions were made:

A motion was made by Director Laughlin to promote Captain Eric Johnston to the position of Battalion Chief effective immediately, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve the Captains Promotional List of: Sean Porter, Kory Dunn, Kelly Ennis, Brandon Stenger, Elliot Thomas, Darrell Daly, Mike Knipping, and Adam Stenger, effective immediately, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to extend an offer of employment to Julie Gaylord for the position of Executive Administrative Assistant pending successful completion of a background check, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.


Congratulations were given to the above employees by the Board and members. Director Laughlin thanked everyone for their continuing hard work.

Director Laughlin announced the next Regular Board Meeting is scheduled for Thursday, December 9, 2021, at 7:00 p.m., via Zoom due to COVID-19.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:39 p.m.



William Laughlin, Chairman

ATTEST:



Julie Gaylord, Recording Secretary
Board Executive Administrative Assistant