

MINUTES OF THE REGULAR BOARD MEETING
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
August 12, 2021

A Regular Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, August 12, 2021, via Zoom due to COVID-19. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, Battalion Chiefs Andy Parrish and Matt Braile, numerous employees, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Neil Bruntrager, Attorney Jon Bruntrager

The Pledge of Allegiance was followed by the reading of the Firefighter Prayer.

FINANCIAL MATTERS

Chief Vineyard reviewed Rick Rognan, CPA's monthly financial report for month-ended July 2021. The District is currently in good financial shape, and projected to stay within or below the forecasted 2021 budget.

Chief Vineyard reviewed the Notice of Public Hearing for September 9, 2021 that will be posted as soon as post BOE numbers are received. Discussion held. A motion was made by Director Laughlin to approve publication of Notice of September 9, 2021 Public Hearing upon receiving finalized tax rate numbers from the St. Charles County Assessor's Office, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Gober, and Simmons
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Chief Vineyard stated he met with Attorney O'Brien and the Actuary regarding the District's pension plan. RPA has indicated that the 457 match is resolved and they will be emailing instructions to employees how to view their individual 457 plans. The

pension plan amendment is almost complete; RPA will attend the August 17, 2021 Pension Board Meeting to review amendments with the goal of submitting certain paperwork to Empower by the end of August 2021, and have the entire plan completed no later than October 15, 2021, with amended plan effective by December 31, 2021. Several meetings will be held in addition to regular board meetings in order to get this accomplished. Chief Vineyard stated RPA's team is working hard to ensure everything that needs to happen occurs within our timeline.

Assistant Chief Vomund reviewed the concrete repair work that is needed at Stations 1 and 3. Station 1's repairs are due to a vehicle accident and the District will be reimbursed by the insurance company. Station #5's repairs are extensive and the District will need to place a request for proposal for bids for this job. He reviewed E. Meier Contracting's proposal for concrete repair work for Station #1 and Station #3. Discussion held. A motion was made by Director Laughlin to approve E. Meier Contracting's proposal for concrete repairs for Station #1 of \$2,455.55 and for Station #3 of \$6,350.53 as submitted, Chief Vineyard authorized to sign proposal, seconded by Director Gober. Upon roll call the vote was:

- Ayes: (3) Directors Laughlin, Gober, and Simmons
 - Nays: (0) None
 - Absent: (0) None
- Motion declared and carried.

Assistant Chief Vomund reviewed the repair work needed to the driveways and curb at Station #5; he requested approval to place a RFP for this project that also includes an alternate bid to straighten the curb. Discussion held. A motion was made by Director Laughlin to approve placing a Request For Proposal for Station #5 concrete repair work as discussed, seconded by Director Simmons. Upon roll call the vote was:

- Ayes: (3) Directors Laughlin, Gober, and Simmons
 - Nays: (0) None
 - Absent: (0) None
- Motion declared and carried.

Assistant Chief Vomund reviewed Bathe Electric's quote for electrical switch and lights upgrades in the Administration Building, explaining the needed upgrades. Discussion held. A motion was made by Director Laughlin to approve Bathe Electric's proposal for Administration Building's lights and switch upgrades at a cost of \$1,877.00

as submitted; Chief Vineyard authorized to sign proposal, seconded by Director Gober. Upon roll call the vote was:

- Ayes: (3) Directors Laughlin, Gober, and Simmons
 - Nays: (0) None
 - Absent: (0) None
- Motion declared and carried.

Chief Vineyard stated that 9134 experienced a mechanical issue today with the truck shutting completely down. Rescue Repair was contacted and looked at it. The issue is severe with a possible repair estimated at \$30,000.00. 9134 is a 2012 truck, and we will know more once the issue is confirmed. The truck needs to be repaired in order to operate.

LABOR MANAGEMENT

Chief Vineyard reviewed the four policies that Labor Management is recommending approval. Changes made were updating language within each policy to bring up to current operations in relation to the Accreditation process, and for clarification of attending seminars while at minimum staffing. Discussion held. A motion was made by Director Laughlin to approve revised policies 112-Captain; 112.01-Acting Captain; 112.02-Captain Promotional Process, and 253-Tuition/Seminar attendance as submitted; Chief Vineyard authorized to sign policies, seconded by Director Gober. Upon roll call the vote was:

- Ayes: (3) Directors Laughlin, Gober, and Simmons
 - Nays: (0) None
 - Absent: (0) None
- Motion declared and carried.

OPERATIONS

Chief Vineyard stated he attended a St. Charles County Chiefs' meeting this past Monday, currently everyone is in a holding pattern regarding COVID restrictions. He will implement several changes regarding mask wearing on calls and whenever we are with the public or go into resident's homes. We are monitoring COVID on a daily basis, and Chief Vineyard recommends that the Fire District set the precedent on keeping everyone safe. Discussion held regarding the new variant and children being more exposed now that school is beginning. Consensus from the Directors that we must

keep all safety precautions implemented to keep our employees, their families, and our residents safe.

OTHER ITEMS FOR CONSIDERATION: None.

Director Laughlin made a motion to go into closed session at 7:25 p.m. under RSMo 610.021 ((1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys; and (3) Hiring or promoting of particular employees by a public governmental body, and (13) Individually identifiable Personnel Records; seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made at 7:43 p.m. by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

The following motions were made during Closed Session:

A motion was made by Director Laughlin to approve Andy Parrish assuming the position of Assistant Chief/Community Relations, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve Brian Moore assuming the position of Battalion Chief/Chief Medical Officer, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Approved at 8-26-21 Board Mtg

Director Laughlin announced the next Regular Board Meeting is scheduled for Thursday, August 26, 2021 at 7:00 p.m., via Zoom due to COVID-19.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Unanimous consent to Adjourn:

Ayes:	(3)	Directors Laughlin, Gober, and Simmons
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

There being no further business, the meeting was adjourned at 7:45 p.m.



 William Laughlin, Chairman

ATTEST:



 Karen Lucido, Recording Secretary
 Board Administrative Assistant

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