

MINUTES OF THE REGULAR BOARD MEETING
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
June 24, 2021

A Regular Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, June 24, 2021, via Zoom Meeting due to COVID-19. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, Battalion Chiefs Andy Parrish and Matt Braile, Shop Steward Captain Eric Johnston, Captain Mike Alcorn, Firefighter Brett Tichenor, District employees, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Neil Bruntrager, Joy Howard; Mark Grimm

The Pledge of Allegiance was recited; followed by the Firefighter Prayer.

Director Laughlin asked for a moment of silence in respect of the victims of the Miami Beach condominium collapse.

A motion was made by Director Laughlin to approve minutes of the prior Regular Board Meeting of May 27, 2021, and Regular Board Work Session of June 10, 2021, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

TREASURER'S REPORT

Director Gober stated a current checking account balance of \$1,179,774.83. There being no comments or questions, a motion was made by Director Laughlin to pay bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

CITIZEN COMMENTS: None

COMMUNICATIONS:

Shop Steward Captain Johnston stated a Cornhole Tournament is set for June 27, with all proceeds going to Firefighters Community Outreach for the benefit of the District's citizens in need.

Assistant Chief Moore stated the District will participate in O'Fallon City's July 3rd parade; all members are welcome to participate.

Administrative Assistant Lucido read the following communications:

1. A card from Karen, Jim and Chris Ballmann, thanking District members for the flowers, support, and condolences for retired Chief Mike Ballmann who passed away unexpectedly.
2. A card from Captain Mark and Lynn Ballmann, thanking District members for the flowers and prayers for their family regarding the loss of his mother, Anna Rose Ballmann.
3. A card from the Ell family, thanking District members for the flowers and condolences regarding the loss of their mother.
4. A card from Captain Mary Emge, thanking District members for the flowers and expressions of sympathy regarding the loss of her brother.
5. A card from Retired Battalion Chief Chuck McCoy and his wife, Beth, thanking District members for their support and well wishes during a recent illness.

OLD BUSINESS

There was further discussion regarding the District's COVID-19 Demobilization Plan. Chief Vineyard reviewed his new plan lifting certain restrictions for employees, trying to get back to normality. Discussion held. Attorney Bruntrager recommended a sign be posted stating that masks are required if you are not vaccinated, and to limit the number of people in a meeting room to continue social distancing. He will work up a policy addressing this for the Board's approval. Consensus to hold Board meetings in-person beginning July, following current mask and social distancing guidelines.

There was further discussion regarding the Pension Plan. Chief Vineyard has been in contact with the pension attorney, actuary, and RPA regarding the draft plan documents. Empower bought out Mass Mutual and they do not administer defined

benefit plans. Ekon Benefits does administer defined plans and is forwarding their fee agreement. Chief Vineyard will meet with the Pension Committee to review all documents next week; recommendations will be brought to the Board for approval. The revised benefit plan will not be implemented until early 2022. Director Gober thanked Chief Vineyard for the immense amount of work he is doing on this plan. Chief Vineyard thanked the Board for approving the plan as it will make a positive difference for the employees.

NEW BUSINESS:

Ms. Howard reviewed documents regarding defeasing a portion of the General Obligation Bonds, Series 2017, which will give a net savings of \$223,923.50. She explained the process, and that Gilmore & Bell worked on this. If approved, closing will be July 5. Discussion held. A motion was made by Director Laughlin to approve Resolution 2021-05: *A resolution authorizing the appropriation of not to exceed \$725,000.00 for the purpose of defeasing a portion of the General Obligation Bonds, Series 2017, of the District, and authorizing certain other documents and actions in connection with the defeasance of the bonds*, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Resolution 2021-05 attached as Exhibit I. Directors thanked Joy Howard and Mark Grimm for their work on this.

Chief Vineyard reviewed two new officer development policies, which have been in the works for the past 18 months. Captain Alcorn and a committee of several people were instrumental in putting these policies together. These policies will assist firefighters to be able to move forward and prepare them for the next stage. With the revised benefit plan, the District will see turnover next year and these policies will assist in getting individuals confident and trained to be able to step into officer rolls. All training will be in-house and every person who goes through the program will have a mentor in-house. Director Laughlin said he was impressed with the content of the policies, and that firefighters will not have to learn on the job. Director Gober stated the program is fantastic as the firefighters' line of work is life safety and this lets them learn

and progress before taking the next steps to an officer position. A motion was made by Director Laughlin to approve SOP112.03-Future Company Officer Development Program, and SOP112.04-Officer Development Academy, as presented, Chief Vineyard authorized to sign policies, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard stated as a part of Accreditation, Captain Alcorn put together a Strategic Plan, having short-term and long-term plans for the District. Each shift met and contributed to the goals and plans within this document. The District has always had a strategic plan document and this current plan very closely reflects what is occurring at the District and what is forecasted. Captain Alcorn stated that a third of the staff assisted in putting this plan together. Directors Laughlin, Gober, and Simmons thanked Captain Alcorn and the group for their efforts putting this together. A motion was made by Director Laughlin to adopt the O'Fallon Fire Protection District 2021-2025 Strategic Plan as submitted, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced the next Regular Board Meeting is scheduled for Thursday, July 8, 2021, at 7:00 p.m., in Administration's Board Room.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:32 p.m.


William Laughlin, Chairman

ATTEST:

Karen Lucido, Recording Secretary
Board Administrative Assistant

RESOLUTION 2021-05

EXHIBIT I

A RESOLUTION AUTHORIZING THE APPROPRIATION OF NOT OT EXCEED \$725,000 FOR THE PURPOSE OF DEFEASING A PORTION OF THE GENERAL OBLIGATION BONDS, SERIES 2017, OF THE O'FALLON FIRE PROTECTION DISTRICT, ST. CHARLES COUNTY, MISSOURI, AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION WITH THE DEFEASANCE OF THE BONDS.

WHEREAS, the O'Fallon Fire Protection District, St. Charles County, Missouri (the "District"), has heretofore issued and has outstanding \$1,870,000 principal amount of General Obligation Bonds, Series 2017 (the "Series 2017 Bonds"); and

WHEREAS, the District desires to defease a portion of the Series 2017 Bonds in the inverse order of maturity (the "Defeased Bonds");

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE O'FALLON FIRE PROTECTION DISTRICT, ST. CHARLES COUNTY, MISSOURI, AS FOLLOWS:

Section 1. Authorization of Escrow Agreement. The District is hereby authorized to enter into an Escrow Trust Agreement (the "Escrow Agreement") between the District and UMB Bank, N.A., as escrow agent (the "Escrow Agent") in substantially the form attached hereto as **Exhibit A**. The Chairman and Secretary of the Board of Directors are hereby authorized and directed to execute the Escrow Agreement with such changes therein as such officials may deem appropriate, for and on behalf of and as the act and deed of the District. The Escrow Agent is hereby authorized to carry out, on behalf of the District, the duties, terms and provisions of the Escrow Agreement. The Escrow Agent, the Chairman, WM Financial Strategies, as municipal advisor, and Gilmore & Bell, P.C., as bond counsel, are authorized to take all necessary actions for the purchase of the Escrowed Securities described therein, including the subscription for United States Treasury Securities - State and Local Government Series, if available.

Section 2. Redemption of Defeased Bonds. The Defeased Bonds are hereby called for redemption and payment prior to maturity on March 1, 2025, at the redemption price of 100% of the principal amount thereof, plus accrued interest thereon to the redemption date. The officers and employees of the District are hereby directed to cause notice of the call for redemption and payment of the Defeased Bonds to be given in the manner provided in the resolution authorizing the Series 2017 Bonds and to take such other action as may be necessary to effect the redemption and payment of the Defeased Bonds.

Section 3. Appropriation of Money. The Board of Directors hereby irrevocably budgets and appropriates money in an amount of not to exceed \$725,000 from the District's Debt Service Fund to pay legal, financial and other costs of the transaction, with the balance to be transferred from the Debt Service Fund and deposited with the Escrow Agent for credit to the Escrow Fund (as defined in the Escrow Agreement), and to be used to defease the Defeased Bonds.

Section 4. Further Authority. The officers, agents and employees of the District, including the Chief, Chairman and Secretary, are authorized and directed to execute all documents and take such actions as they may deem necessary or advisable in order to carry out and perform the purposes of this Resolution, and to carry out, comply with and perform the duties of the District, to make alterations, changes or additions in the foregoing agreements, statements, instruments and other documents herein approved, authorized and confirmed which they may approve, and the execution or taking of such action shall be conclusive evidence of such necessity or advisability.

Section 5. Severability. If any section or other part of this Resolution, whether large or small, is for any reason held invalid, the invalidity thereof shall not affect the validity of the other provisions of this Resolution.

Section 6. Governing Law. This Resolution shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.


Section 7. Effective Date. This Resolution shall take effect and be in full force from and after the date of its passage.

PASSED by the Board of Directors of the O'Fallon Fire Protection District, St. Charles County, Missouri, this 24th day of June, 2021.

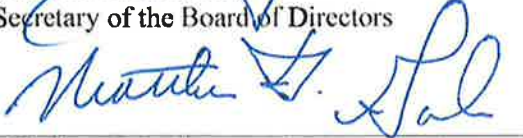
(SEAL)



William Laughlin
Chairman of the Board of Directors



Matthew C. Simmons
Secretary of the Board of Directors



Matthew F. Gober
Treasurer

ATTEST:



Matthew C. Simmons
Secretary of the Board of Directors