

**MINUTES OF THE REGULAR BOARD MEETING**  
**OF THE O'FALLON FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS**  
**January 14, 2021**

A Regular Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, January 14, 2021, via Zoom due to COVID-19. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present:

Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, Battalion Chiefs Andy Parrish and Matt Braile, Shop Steward Captain Eric Johnston, Captains Darren Daly and Gary McCutchen, Firefighter Brett Tichenor, District members, and Board Adm Assist Lucido.

The following guests were present: Attorney Jon Bruntrager, and Rick Rognan, CPA.

The Pledge of Allegiance was led by Chief Vineyard, followed by the reading of the Firefighter Prayer.

**FINANCIAL MATTERS**

Mr. Rognan gave his financial report for month ended December 2020, reviewing line item expenses and income, stating that the District was slightly over budget in salaries due to unscheduled overtime due to COVID-19, and that the first payroll in 2021 was attributed to 2020 due to its falling on January 1, 2021. Cash Reserves increased over 2019, now having up to 8 months of operating expenses. Calls are less than 2019, mainly due to COVID and certain medical calls being routed to St. Charles County Ambulance only. Mr. Rognan congratulated the Board and Chief Vineyard as they remain very conservative in their spending and the District remains financially very healthy.

Chief Vineyard stated that Turnout gear purchase was approved in the 2021 budget and he reviewed the quote for needed replacement gear. Discussion held. A motion was made by Director Laughlin to approve the purchase of up to 12 sets of Honeywell turnout gear, per Ellebracht's quote of \$2,989.00 per set of gear, dated

**Approved at 2-25-21 Board Mtg**

January 6, 2021; Chief Vineyard authorized to sign order, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Assistant Chief Vomund stated that SCBAs now have bluetooth capability to connect to walkies and reviewed Motorola's quote to provide the necessary equipment and program bluetooth. Discussion held. A motion was made by Director Laughlin to approve Motorola Solutions quote for Bluetooth installation and audio accessories for SCBAs at a total cost of \$3,067.91; Chief Vineyard authorized to sign proposal, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

LABOR MANAGEMENT

Chief Vineyard stated Labor Management met this week and discussion was held regarding COVID vaccines and the pension program.

OPERATIONS

Chief Vineyard stated he is in contact with SCCAD who is expecting to receive the Pfizer vaccine in the next 72 hours. All District members are eligible to receive the vaccine, and SCCAD will administer it. The 2<sup>nd</sup> shot is given 21 days after the initial shot, and may produce fever and injection site soreness.

OTHER ITEMS FOR CONSIDERATION

Chief Vineyard stated that the Pension Committee met several times over the past month, reviewing the Actuary's numbers for several different potential plan designs. The committee is waiting on additional information from the Actuary. This will be a long process to ensure we are doing our due diligence to ensure the Committee is fully informed before making a recommendation.

Director Laughlin made a motion to go into closed session at 7:26 p.m. under RSMo 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys, (3) Personnel matters; seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

A motion was made at 7:48 p.m. by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Simmons. Upon roll call the vote was: Ayes (3) (Directors Laughlin, Gober, & Simmons); (0 Nays; (0) Absent; Motion declared and carried.

Director Laughlin announced that during the Closed Session, a motion was made by Director Laughlin to approve Ed Engel's promotion from Fire Prevention Specialist to Fire Inspector I-Step A, seconded by Director Gober. Upon roll call the vote was: (3) Ayes (Directors Laughlin, Gober, and Simmons); no Nays, with all Directors present; Motion declared and carried.

Director Laughlin announced the next Regular Board Meeting is scheduled for Thursday, January 28, 2021 at 7:00 p.m. via Zoom due to COVID-19.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Unanimous consent to Adjourn:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:49 p.m.

  
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William Laughlin, Chairman

ATTEST:  
  
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Karen Lucido, Recording Secretary  
Board Administrative Assistant