

MINUTES OF THE REGULAR BOARD MEETING
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
July 9, 2020

A Regular Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, July 9, 2020, via Zoom due to a COVID-19 emergency situation at the District. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Battalion Chief Andy Parrish, Shop Steward Captain Eric Johnston, Assistant Shop Steward Captain Darren Daly, Captain Gary McCutchen, Captain Matt Braile, Engineer Kevin Davis, OFPD fire suppression members and staff, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Neil Bruntrager, and Rick Rognan, CPA

The Pledge of Allegiance was led by Chief Vineyard, followed by the reading of the Firefighter Prayer.

Director Laughlin stated that tonight's Board Meeting was initially noticed up as an in-person meeting at the Administrative Offices, however, a COVID-19 situation occurred at the District that warranted an emergency moving of the meeting to video (Zoom) out of an abundance of caution involving the safety of District staff and the public. The Notice was revised and re-posted giving the Zoom Sign-In address. Director Laughlin motioned to ratify moving the July 9, 2020 Board Meeting, from an in-person meeting to a Zoom video meeting due to an emergency situation at the District related to COVID-19, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

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FINANCIAL MATTERS

Rick Rognan, CPA, reviewed the Preliminary Assessment provided by St. Charles County Assesor's office, stating taxes are up by 1% at this time. Mr. Rognan reviewed the District's monthly financial report for month ending June 2020, that included in-depth review of certain budget items that are currently over budget and under budget, stating that the District is trending towards a balanced or below-budget forecast at the end of 2020. Chief Vineyard noted that \$30,000.00 in CDARS interest is coming to the District in July.

Assistant Chief Vomund stated that Station #5 suffered a lightening strike that damaged an exterior electrical unit. He reviewed a quote from WirelessUSA for repair of the outside unit that turns the stations lights and gas on and off. Discussion held. Board consensus to proceed with the needed repair of the exterior electrical unit by WirelessUSA at a cost of \$1,643.75, per their quote dated June 29, 2020.

LABOR MANAGEMENT

Chief Vineyard reviewed two new policies titled: Modified Duty, and Maternity Leave Options; these policies have been posted for 30 days with no comments received; Labor Management is recommending Board approval. Discussion held. Chief Vineyard clarified that the Modified Duty policy pertains both to pregnancy and off-duty injuries. A motion was made by Director Laughlin to approve policies #207.01-Maternity Leave Options, and #205.07-Modified Duty as presented; effective immediately; Chief Vineyard authorized to sign policies, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

OPERATIONS

Chief Vineyard stated several weeks ago the Governor ended Phase II, lifting all government restrictions. The District loosened some of its restrictions in-house and he reviewed the District's current COVID-19 demobilization Plan. Chief Vineyard stated he will meet with management and Shop members to revisit the

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District's restrictions due to the rise in COVID-19 numbers in St. Charles County; and may roll back some of the District's loosened restrictions.

OTHER ITEMS FOR CONSIDERATION

None.

Director Laughlin made a motion to go into closed session at 7:28 p.m. under RSMo 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys; and (13) Individually Identifiable Personnel Records, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made at 8:04 p.m. by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin thanked all the members for their service and noted his appreciation for all that they do. He stated that two individuals were promoted this evening, and announced that Captain Matt Braile has been promoted to the position of Battalion Chief effective July 16, 2020 and Engineer Kevin Davis has been promoted to the position of Captain, effective July 14, 2020. Directors Laughlin, Gober, and Simmons extended their congratulations, and noted that Chief Vineyard stated all candidates who tested for these positions did very well.

Director Laughlin announced the next Regular Board Meeting is scheduled for Thursday, July 23, 2020 at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Unanimous consent to Adjourn:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:10 p.m.


William Laughlin, Chairman

ATTEST:


Karen Lucido, Recording Secretary
Board Administrative Assistant

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