

MINUTES OF THE REGULAR BOARD MEETING
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
June 25, 2020

A Regular Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, June 25, 2020, in the Administrative Building Board Meeting Room. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, Battalion Chief Andy Parrish, Assistant Shop Steward Captain Darren Daly, Firefighters Adam Stenger, Dave O'Leary, Cody Willis, Blake Koppel, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Neil Bruntrager via video conference; Monique Simmons, Diane Moore, and John and Mary Meyer,

The Pledge of Allegiance was led by Chief Vineyard, followed by the reading of the Firefighter Prayer.

A motion was made by Director Laughlin to approve minutes of the prior Regular Board Meeting of May 28, 2020, and Regular Board Work Session of June 11, 2020, as presented, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Gober, and Simmons
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Director Laughlin congratulated Director Simmons on his successful bid for Director for a six-year term, and conducted the swearing in ceremony. Directors Laughlin and Gober stated they were honored to continue working with Director Simmons.

TREASURER'S REPORT

Director Gober stated a current checking account balance of \$2,057,970.03. There being no comments or questions, a motion was made by Director Laughlin to pay bills as presented, seconded by Director Gober. Upon roll call the vote was:

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Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

CITIZEN COMMENTS: None

COMMUNICATIONS:

Engineer John Meyer announced his retirement from the District, thanking the Board of Directors, Fire Chief and Chief Officers, and coworkers, and Administrative personnel for everything they have done for him in his tenure with the department. He has worked for the department since the age of 17. Directors Laughlin, Gober, and Simmons thanked John for this service to the District and community and commended him on his dedication throughout the years keeping our community safe, and wishing John well in his retirement.

Director Simmons thanked everyone who supported his re-election, and stated it is his privilege to work with Directors Laughlin and Gober, and the Fire District team.

Director Gober congratulated Director Simmons on his re-election.

Captain Daly stated that the IAFF members contributed \$500.00 to assist the recently injured Kinloch Firefighter.

Admin. Assistant Lucido read the following correspondence:

1. A card from Josie who lives in The Crossings, thanking the firefighters for driving by her home to help celebrate her birthday.
2. A card from Abbie, thanking the firefighters for helping celebrate her 10th birthday by driving by while everyone is in quarantine.
3. A card from Dylan and family, thanking the firefighters who drove by his home for his birthday; and giving the crew a gift card for bagels.

OLD BUSINESS

There was further discussion regarding COVID-19 Demobilization Plan. Chief Vineyard reviewed Phase II reopening plans, which mirrors some of the governor's orders. The governor lifted all restrictions for Missouri, however, the District still has several restrictions in place for safety reasons. No tours or CPR classes to be held

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at this time; will be revisited in September. He reviewed the PPE guidelines for crews responding to calls. Chief Vineyard stated he is proud of how the firefighters are taking care of each other.

There was further discussion regarding bond refinancing. Chief Vineyard stated he continues to work with Joy Howard on refinancing; they are working on obtaining the necessary reports due to the Secretary of State's office, but delayed due to COVID-19. He stated the District's annual Audit is being conducted remotely at this time with the finalization estimated the end of July.

NEW BUSINESS

Assistant Chief Vomund reviewed awning quotes for Station #4. Written quotes were received from Lawrence, and from Innovative Sunsetters. After review, the recommendation was that Lawrence's product appears heavy duty. Discussion held. A motion was made by Director Laughlin to approve Lawrence Fabric & Metal Structures quote for an awning for Station #4 including wind sensor and installation at a cost of \$7,992.00, Chief Vineyard authorized to sign proposal, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard reviewed the proposed revisions to the Job Changes policy, stating the majority of revisions clarify how the Shop handles shift picks. Discussion held. A motion was made by Director Laughlin to approve SOP #101-Job Changes as revised; Chief Vineyard authorized to sign policy, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin made a motion to go into closed session at 7:37 p.m. after the Directors have viewed the new ladder truck, under RSMo 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its

attorneys; and (13) Individually Identifiable Personnel Records, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made at 8:10 p.m. by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced the next Regular Board Meeting is scheduled for Thursday, July 9, 2020, at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:11 p.m.



William Laughlin, Chairman

ATTEST:



Karen Lucido, Recording Secretary
Board Administrative Assistant

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