

MINUTES OF THE REGULAR BOARD MEETING
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
March 11, 2020

Approved at 3-26-20 Board Mtg

A Regular Session of the O'Fallon Fire Protection District Board of Directors was held on Wednesday, March 11, 2020, at the Administration Building Board Room, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, Captain Eric Johnston, Engineer Kevin Davis, Firefighter Blake Koppel, and Board Administrative Assistant Karen Lucido.

The following guest was present: Attorney Jon Bruntrager

The Pledge of Allegiance was led by Chief Vineyard, followed by the reading of the Firefighter Prayer.

A motion was made by Director Laughlin to ratify change of Board Meeting date from March 12, 2020 at 7:00 p.m. to March 11, 2020 at 7:00 p.m. due to Board member unavailability, seconded by Director Gober. Upon roll call the vote was:

| | | |
|---------|-----|--|
| Ayes: | (3) | Directors Laughlin, Gober, and Simmons |
| Nays: | (0) | None |
| Absent: | (0) | None |

Motion declared and carried.

FINANCIAL MATTERS

Chief Vineyard stated he met with Ms. Howard of WM Financial Strategies regarding refinancing the 2013 Series Bond as rates are low now. He reviewed Ms. Howard's proposal that would give the District a net savings over 10-12 years of approximately \$447,254.00 which is a direct cost savings to our tax payers. The cost to refinance is \$50,000. The bonds that were issued in 2017 are not eligible for refinancing as the District has not paid long enough on them. Discussion held. A motion was made by Director Laughlin to authorize moving forward with the

refinancing of the District's 2013 Series Bonds, per WM Financial Strategies' Refunding Proposal as presented, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard met with Huntleigh McGehee representatives regarding the District's property and casualty insurance renewal. Renewal coverages were reviewed and are unchanged from 2019. The District has a loss ratio of 9%, and the premium increase will be at 4.3%. Discussion held. A motion was made by Director Laughlin to approval renewal of the District's Property & Casualty Insurance with an annual premium of \$105,809.00 as presented by Huntleigh McGehee, Chief Vineyard authorized to sign documents, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Assistant Chief Vomund stated he talked with Mr. Benker today about a possible issue with the new ladder truck where specs show the space by the doors must also accommodate water extinguishers. If the space does not, they will need to adjust the doors and that will be at their cost, but this could add a 10-14 delay on the truck's completion. He is waiting to hear from Banner if new doors as needed, and will have a timeline for truck completion after that.

Assistant Chief Vomund reviewed a quote from Ellebracht for needed hose. Discussion held. A motion was made by Director Laughlin to approve purchase of 5 inch, 1.75 inch, and 1 inch hose totaling \$5,587.00 per Ellebracht's quote dated February 19, 2020; Chief Vineyard authorized to sign order, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Assistant Chief Vomund reviewed the need for new bay door openers for Stations 4 and 5 due to the age of the current ones, and stop and go lights.

Discussion held. A motion was Made by Director Laughlin to approve the purchase of Trolley Operators totaling \$6,011.00 and Stop & Go Lights totaling \$1,752.00 for Stations #4 and #5 per Martin Door's quote dated March 2, 2020; Chief Vineyard authorized to sign order, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

LABOR MANAGEMENT

Chief Vineyard stated labor management met this week and recommended the purchases of Hose and Stations 4 and 5 door openers and Stop & Go lights.

OPERATIONS

Assistant Chief Moore stated that he has been meeting with crews reviewing certain procedures to help eliminate risk of Coronavirus exposure, making sure all are ready for any COVID-19 situation; and obtaining needed supplies from St. Charles County Ambulance District. He is attending meetings with the St. Charles County Health Department. Discussion held about how quarantining any exposed or affected personnel may work. Assistant Chief Vomund stated the District does currently have a policy in place that deals with chemical or viral exposures. Chief Vineyard gave Board Members a copy of a policy from the St. Charles County Chief's Association that the District is reviewing, stating the District can adopt or follow it. Chief Vineyard has discussed with Attorney Neil Bruntrager a possible District procedure covering quarantining employees who are exposed to the Coronavirus or showing symptoms. Dispatch is only sending an ambulance to sick/respiratory calls instead of adding a pumper, however, firefighters will still respond to shortness of breath, heart attacks/stroke, or other emergency calls.

OTHER ITEMS FOR CONSIDERATION

Shop Steward Captain Johnston stated he is reviewing the current contract getting ready for upcoming negotiations with the District.

Chief Vineyard stated he attended the MACFPD pre-conference last weekend, and reviewed the events. As of June 1, 2020, all current MACFPD Board Members are retiring, and a new Board will be elected at the MACFPD conference, as well as adopting By-Laws. Discussion held as to how election and voting will work.

Director Laughlin announced the next Regular Board Meeting is scheduled for Thursday, March 26, 2020 at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

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|---------|-----|--|
| Ayes: | (3) | Directors Laughlin, Gober, and Simmons |
| Nays: | (0) | None |
| Absent: | (0) | None |

Motion declared and carried.

There being no further business, the meeting was adjourned at 7:32 p.m.



 William Laughlin, Chairman

ATTEST:



 Karen Lucido, Recording Secretary
 Board Administrative Assistant