

**MINUTES OF THE REGULAR WORK SESSION
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
October 10, 2019**

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, October 10, 2019, at the Administration Building Board Room, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Shop Steward Captain Eric Johnston, and Acting Recording Secretary Julie Meyer. Board Administrative Assistant Karen Lucido was excused.

The following guests were present: Attorney Jon Bruntrager, and Rick Rognan, CPA

The Pledge of Allegiance was led by Chief Vineyard followed by the reading of the Firefighter Prayer.

Chief Vineyard informed the Board that Battalion Chief Andy Parrish's father passed away this week.

FINANCIAL MATTERS:

Mr. Rognan reviewed his financial report for the month of September, 2019, stating that District remains financially healthy and should end the year at or under Budget. He stated that the Capitol Projects account was closed and monies moved into the Asset Account. Chief Vineyard requested confirmation that the \$600,000.00 paid for the new ladder truck was moved to the 2020 Budget as the truck will not be received until 2020; Mr. Rognan confirmed this.

The 2020 Preliminary Budget and budget requests were reviewed. All budget requests submitted for approval by the Labor Management Committee were discussed as well as the 2020 Preliminary Budget line items. Final approval of the 2020 Operating Budget will occur prior to December 31, 2019.

There was further discussion regarding Station #1's roof. Assistant Chief Vomund is locating Station #1's building specifications manuals that do not appear to be in the District's building department files. He will try to obtain a spec book from both FGM and Paric.

Chief Vineyard reviewed Banner Fire Equipment's quote for replacement airbags for 9110 and 9150, dated September 29, 2019. Discussion held. Chief Vineyard stated that the old airbags could be donated to an area department that may not have the funds for new airbags. Discussion held. A motion was made by Director Laughlin to approve the purchase of replacement airbags for pumpers 9110 and 9150 per Banner Fire Equipment Inc.'s quote dated September 29, 2019 of \$7,027.00 for each set, as presented; Chief Vineyard authorized to sign proposal, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Discussion held about which departments may benefit from the District's donation of these old airbags. A motion was made by Director Laughlin to declare as surplus property 9110 and 9150's old sets of airbags and donate one airbag set, as is, to the Old Monroe Fire Protection District, and to River's Pointe Fire Protection District, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard stated that Station #4's Apparatus Bay is in need of painting. Discussion held of what the approximate cost may be. Board consensus for Chief Vineyard to place an RFP for painting Station #4's apparatus bay. Mr. Rognan reminded the Board that they do not need to select the lowest bid, but the best bid.

Chief Vineyard reviewed a bid from Bathe Electric for replacement lighting at Station #4. The apparatus bay fixtures, station flood lights, and existing night lights would be replaced with LED fixtures. Discussion held. A motion was made by Director Laughlin to approve MR Bathe Electric's proposal for LED replacement lights for Station #4 for a total amount of \$3,169.00, as presented; Chief Vineyard

authorized to sign proposal, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

LABOR MANANGEMENT

Chief Vineyard stated Engineer Darwin Shepherd has been running the Junior Firefighter Program for the District for the past 13 years and has requested to step down to an assist position in this program. Chief Vineyard will form a committee of 3-4 people to run this program.

OPERATIONS

Chief Vineyard stated that Engineer Ed Engel has accepted an internal transfer from Engineer to Fire Prevention Specialist, effective January 1, 2020.

Chief Vineyard stated that last week a citizen backed into one of our firetrucks while it was parked, causing very minor damage and no injuries.

OTHER ITEMS FOR CONSIDERATION

None.

A motion was made by Director Laughlin at 7:30 p.m. to go into Closed Session, under Section 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys, and (13) individually identifiable Personnel Records, after a 5 minute break, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 7:40 p.m., seconded by Director Simmons. Upon roll call the vote was:

Approved at 10-24-19 Board Mtg

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced that the following motion was made during the Closed Session: A motion was made by Director Laughlin to promote Engineer Ed Engel to the position of Fire Prevention Specialist effective January 1, 2020, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.


Director Laughlin announced the next regular Board Meeting will be held Thursday, October 24, 2019 at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

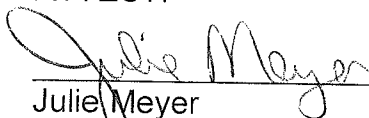
Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:40 p.m.

APPROVED COPY


William Laughlin, Chairman

ATTEST:


Julie Meyer
Acting Recording Secretary