

**MINUTES OF THE REGULAR WORK SESSION**  
**OF THE O'FALLON FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS**  
**March 14, 2019**

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, March 14, 2019, at the Administration Building Board Room, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the

Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, and Board Administrative Assistant Karen Lucido. Chief Vineyard was excused.

The following guests were present: Attorney Neil Bruntrager, Rick Rognan, CPA, and Representatives of Huntleigh McGehee

The Pledge of Allegiance was led by Assistant Chief Vomund followed by the reading of the Firefighter Prayer.

**FINANCIAL MATTERS:**

Mr. Rognan reviewed the proposed 2019 Preliminary Rates. Discussion held. A motion was made by Director Laughlin approving Chief Vineyard's submittal of the 2019 Preliminary Non-Binding Tax Rates for the District to the St. Charles County Assessor as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	Gober

Motion declared and carried.

Mr. Rognan reviewed his February 2019 Financial Report for the District. He detailed the revenues and expenses to date; tax collections increased over this time last year by \$241,433. The District has run 461 calls through February vs. 343 calls in 2018; with EMS calls up by 254. The District remains in good financial shape.

Station #3 and Station #4 Renovations: Assistant Chief Vomund stated the renovations are going well and on schedule.

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Fire Marshal Morrison reviewed a quote for a new Scanner for the Fire Prevention department, per his discussion at the last Board Meeting. Discussion held. A motion was made by Director Laughlin to approve the purchase of (1) Contex IQ4450 ScanStation Pro Scanning Solution, a like-kind replacement for existing scanner/printer, for \$8,312.00 including installation, per the terms of Drexel Technologies' quote dated March 1, 2019; Chief Vineyard authorized to sign purchase agreement., seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) Gober  
Motion declared and carried.

LABOR MANANGEMENT

Assistant Chief Moore stated District employees voted on the two new Logo options, with the majority voting in favor of the patch having a Maltese Cross center. He requested Board approval to move forward with changing over the District's logo to the new logo. Discussion held. A motion was made by Director Laughlin to approve the new OFPD Logo with the Maltese Cross center section, and authorization to begin implementing the logo changeover, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) Gober  
Motion declared and carried.

OPERATIONS

Assistant Chief Moore stated the Firefighter EMT/P testing will begin next week and be comprised of two stations: medical station that has a chief officer from St. Charles County Ambulance District assessing the applicants, and an interview panel comprised of District employees. At the conclusion of testing stations the pool of applicants will be reduced to 18, based on overall scores, who will then have a final interview with Chief Vineyard. A hiring list will be comprised of 18 applicants (3 for each of the 6 open firefighter slots, per policy). The goal is to have 6 approved FF EMT/Ps begin employment the last week of May 2019.

OTHER ITEMS FOR CONSIDERATION

Directors Simmons and Gober complimented the Firefighter Outreach group for the successful Trivia Fundraiser night they attended. Assistant Chief Moore said the night was a great success, with a large attendance. This annual fundraiser is held for the benefit of the O'Fallon Firefighter's Outreach organization, and he thanked all that attended and/or contributed both monetarily and with their time. All funds raised by Outreach are used to assist citizens in need within the District.

A motion was made by Director Laughlin at 7:15 p.m. to go into Closed Session, under Section 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys; and (12) Documents related to a negotiated contract until a contract is executed, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) Gober  
Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 7:34 p.m., seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) Gober  
Motion declared and carried.

A motion was made by Director Laughlin to approve ESIPs Property & Casualty Insurance Renewal quote as presented through HM Risk Management; Director Laughlin authorized to sign renewal agreement, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Director Laughlin announced the next regular Board Meeting will be held Thursday, March 28, 2019 at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by

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Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) Gober  
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:36 p.m.

  
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William Laughlin, Chairman

ATTEST:

  
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Karen Lucido, Recording Secretary  
Board Administrative Assistant

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