MINUTES OF THE REGULAR WORK SESSION OF THE O'FALLON FIRE PROTECTION DISTRICT **BOARD OF DIRECTORS December 12, 2018**

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, December 12, 2018, at the Administration Building Board Room, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Vineyard, Assistant Chief Ken Vomund, Fire Marshal Mark Morrison, Battalion Chief Mel Emge, Shop Steward Captain Eric Johnston, and Board Administrative Assistant Karen Lucido. Assistant Chief Brian Moore was excused.

The following guests were present: Attorney Neil Bruntrager The Pledge of Allegiance was led by Chief Vineyard followed by the reading of the Firefighter Prayer.

FINANCIAL MATTERS:

Chief Vineyard reviewed Mr. Rognan's Financial Report for November 2018 that included: The District is currently under budget by 14.72%, mainly due to the fact that the District barely tapped into this year's Construction Budget.

Chief Vineyard reviewed the proposed 2019 Budget. Worker Comp premiums came in lower than projected by \$133,000. The 2019 budget will show a deficit due to the fact that in 2018 the District budgeted \$1.9 million for construction and only spent \$300,000. What wasn't spent in 2018 must go into Reserves and will be taken back out of Reserves in 2019 to complete stations' renovations. The remainder of the Capital Bond Fund will be used to pay for new gear in 2019. The last time new gear was purchased was in 2011; gear has a 10-year life. The plan is to purchase 12 sets of gear in 2019 plus new hires and then 12 sets each year thereafter. Discussion regarding the overall 2019 budget was held. A motion was made by Director Laughlin to approve the 2019 General Fund Budget as presented, seconded by Director Gober. Upon roll call the vote was:

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D O		Ayes:	(3)	Directors Laughlin,	Simmons, and Go	ber
ŏ		Nays:	(0)	None		
H		Absent:	(0)	Gober		
O		Motion dec	lared an	nd carried.		
Š	A motion was made	e by Director	Laughli	n to approve the 201	9 Pension Fund B	uda
(1)	as presented as-		. 0:			9

et as presented, seconded by Director Simmons. Upon roll call the vote was:

Aves:

Directors Laughlin, Simmons, and Gober (3)

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Navs:

(0)None

Absent: (0)Gober

Motion declared and carried

A motion was made by Director Laughlin to approve the 2019 Debt Service Fund Budget as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes:

Directors Laughlin, Simmons, and Gober (3)

Nays:

(0)None

Absent:

(0)Gober

Motion declared and carried.

A motion was made by Director Laughlin to approve the 2019 Capital Projects Fund Budget as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes:

Directors Laughlin, Simmons, and Gober

Nays:

(0)None

Absent: < (0) // Gober Motion declared and carried.

The approved 2019 Budget is attached as Exhibit I.

Chief Vineyard stated the move to Cigna Health Insurance is going well and will be completed by January 1, 2019. HSA accounts will be set up at St. Louis Bank.

Station #3 Renovation update: Chief Vineyard stated renovation has begun, the deck is torn down, and the foundation will be dug before moving to the inside.

Station #4 Renovation update: Chief Vineyard stated it is under roof. He attended a construction meeting at the Station today; things are moving along.

LABOR MANANGEMENT

Per Chief Vineyard: LMC committee met Monday and are in the process of finalizing a new District logo for Board approval. Engineer Doug Ellis was elected as C-Shift Rep; Engineer Kelly Ennis remains as A-Shift Rep; and Captain Vesely is the current B-Shift Rep.

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OPERATIONS

Per Chief Vineyard: This year's first Santa Ran was held last Saturday and went well. This program is very successful, and a second Santa Run is planned for this Saturday. Heard that the Salvation Army dinner was cancelled this year; he will double check this. Shop Steward Johnston suggested that if the cancellation was due to financial issues, the Shop may be able to assist this year.

Fire Marshal Morrison stated that District members worked the Celebration of Lights venue Monday and Tuesday, and received many positive comments on the District's display.

OTHER ITEMS FOR CONSIDERATION

Battalion Chief Emge said that our firefighters adopted 3 large families that live within our District this year and will help with toys and food.

A motion was made by Director Laughlin at 7:28 p.m. to go into Closed Session, under Section 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys; (2) Sale of real estate by a public government body; and (12) Documents related to a negotiated contract until a contract is executed, and (13) Individually identifiable personnel records. Upon roll call the vote was:

Ayes:

(3) Directors Laughlin, Simmons, and Gober

Nays:

(0) None

Absent:

(0) Gober

Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 7:55 p.m., seconded by Director Simmons. Upon roll call the vote was:

Ayes:

(3) Directors Laughlin, Simmons, and Gober

Nays:

(0) None

Absent:

(0) Gober

Motion declared and carried.

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The following motion was made during the Closed Session: A motion was made by Director Laughlin to approve raises for the positions of Chief, Assistant Chief, and Fire Marshal, as presented, effective January 1, 2019, seconded by Director Gober. Upon roll call the vote was:

O'FALLON FIRE PROTECTION DISTRICT FINANCIAL STATEMENT ANALYSIS - MONTHLY

BUDGET - ALL FUNDS				BUDGET	2019
			TOTAL DESCRIPTION OF THE PROPERTY OF THE PERSON OF THE PER		
	GENERAL	PENSION	DEBT SERV	PROJECTS	TOTAL
REVENUES			* COCCUSTORION CONTROL	200	
Tax collections	\$12,991,739	\$622,988	\$734,404		\$14 349 131
Building and other permits	75,000		Andread and included the control of	A TO COLOR AND	75,000
Interest	100,000	110	2,500	5,000	107,610
Miscellaneous revenue - including bond proceeds	200		Carrette (th.) VI condition (th.	1,900,000	1,900,500
Grant revenue	000'007			e de la composition della comp	200,000
			To have to be applying to the state of the state of		0
TOTAL REVENUES	\$13,367,239	\$623,098	\$736,904	\$1,905,000	\$16,632,241
EXPENDITURES	ACTIVITY OF THE PROPERTY OF TH				The state of the s
Building repair & maintenance	\$77,400				877 400
Debt service - principal & interest		· ·	700,168		700.168
Doctors fees - physicals and background checks	41,800				41,800
Dues and subscriptions	18,275				18,275
Equipment regard & maintenance	46,200				46,200
Fire prevention	55.000,000				2,500,000
Furniture & fixtures nurchased	100,000				007,00
Gasoline and oil	55,000				000,000
Information Systems	30,000			THE STATE OF THE S	000 GC
insurance - employee	1.506.800	713			008,80
Insurance - general	704,800	2			1,00,100,1
Meeting expenses	3,000	Control of the Contro			3,000
Miscellaneous	39,400				39,400
Office supplies	18,450	223			18,673
Payrol taxes	511,888				511,888
Pension benefits paid		1,082,000	Latina		1,082,000
Professional fees	126,800	7,625	2,700		137,125
Salaries	6,691,345		con a quickly administration		6,691,345
Supplies - ricergnter	174,800			The second secon	174,800
l elephone & internet	40,000				40,000
Iffilties including telephone	103,400		The state of the s		103,400
Vehicle maintenance	03,300			Constant of the Constant of th	00,50
Volunteer Contribution	10,000				173,400
TOTAL EXPENDITURES	\$13,101,858	\$1,090,561	\$702,868	\$	\$14,895,287
REVENUES OVER EXPENDITURES					
(EXPENDITURES OVER REVENUES)	\$265,381	(\$467,463)	\$34,036	\$1,905,000	\$1,736,954
TRANSFER - FROM RETIREE HEALTH RESERVE	\$48,000	(\$48,000)	20	CONTROL OF THE PROPERTY OF THE	0\$
TRANSFER - FROM GENERAL - PENSION TRUST TRANSFER - FROM GENERAL - PENSION - 457	(130,000)	130,000		ikim oʻlkilli oʻrali (kanasasa) oʻrali o	0
TOTAL MONTH OF THE PROPERTY OF			TO THE REAL PROPERTY OF THE PERSON OF THE PE		
TOTAL TRANSFERS BETWEEN FUNDS	(\$582,000)	\$582,000	ALL THE RESERVE AND A STREET AN		25
USE OF DISTRICT RESERVES	\$316,619	0\$	0\$		\$316,619
REVENUES OVER EXPENDITURES					
(EXPENDITURES OVER REVENUES)	\$0	\$114,537	\$34,036	\$1,905,000	\$2,053,573
		*	Con. Supplementation of the Contraction of the Cont		Participation of the Control of the

EXHIBIT I

APPROVED AT 12-12-18 BOARD MEETING

6

O'FALLON FIRE PROTECTION DISTRICT FINANCIAL STATEMENT ANALYSIS - MONTHLY

The state of the s	AND THE RESERVE THE PROPERTY OF THE PERTY OF						
GENERAL FUND	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL 2018	BUDGET	BUDGET
THE PROPERTY OF THE PROPERTY O	2016	2016	2017	10/31/2018	ANNUALIZED	2018	2019
REVENUES							
Tax collections	£7 048 055	ER 111 AET	ER 481 202	P41 81E 72E	110000000		
Building and other permits	48 027	42 192	80 024	412,013,733	12,046,05	\$12,848,057	\$12,991,739
Interest	12 250		47.311	85.685	100,000	00,000	100,000
Miscellaneous revenue	173		25,375	613	736	500	500
Sales proceeds	72,941	272,710	40,000	0	0	100.000	200.000
Grant revenue	0	0	0	0		والمعارضة	0
TOTAL REVENUES	\$8,081,446	\$8,464,021	\$8,664,004	\$12,971,254	\$13,034,680	\$13,073,557	\$13,367,239
EXPENDITURES				This is the fact of the fact o			
Building repair & maintenance	\$61,723	\$71,407	\$70,084	\$70,077	\$84,092	\$76.200	\$77,400
Doctors fees - physicals and background checks	32,456	25,522	29,647	34,419	41,303	38,000	41,800
Dues and subscriptions	20,745	6,333	24,204	18,260	21,912	18,275	18,275
Equipment repair & maintenance	25,958	31,361	43,718	23,691	28,429	43,300	46,200
Equipment purchases and replacement	9,211	0		143,603	172,324	1,900,000	2,500,000
Fire Develuan	18.781	32.781	35,394	40.430	48.510	42,800	55,700
Cacoline and oil	0 00 00	00000	0 20	0 22 22	0	100,000	100,000
Information Systems	720.00	30,236	35,848	38,304	45,965	51,000	55,000
Insurance - employee	087 683	010,82	C07'47	007'70'0	32,/35	32,700	008,86
Insurance - general	200,003	413 1RG	440 A77	949,030	1,139,302	1,294,000	008,000,1
Weeling expenses	1410	3,359	4 572	2,670	30,136	3 000	3 000
Miscellaneous	22.853	37,063	38.887	15.198	18.238	38 600	30,000
Office supplies	16,623	15,883	15,625	12,652	15,182	18,800	18,450
Payrol taxes	401,083	410,266	426,369	388,700	486,440	485,099	511,888
Professional fees	82,002	117,874	77,872	133,796	160,555	148,300	126,800
Salaries	5,287,873	5,439,638	5,658,323	5,126,811	6,152,173	6,341,159	6,691,345
Supplies - firefighter	121,266	98,306	114,628	144,179	173,015	128,800	174,800
lelephone & internet	38,105	43,007	41,435	39,498	47,398	48,000	40,000
Training and education	52,576	46,408	69,993	81,451	97,741	98,200	103,400
Vehicle maintenance	106 484	118 53,379	52,393	51,817	52,300	63,500	63,500
Volunteer Contribution	10,000	5,000	8,000	5,000	6,000	10,000	10,000
TOTAL EXPENDITURES	\$7,591,431	\$7,985,652	\$8,357,270	\$8,128,610	\$9,754,332	\$11,789,833	\$13,101,858
REVENUES OVER EXPENDITURES	Polite of College Coll	*			- House and the second	THE WAY, SCHOOL STREET, STREET	
(EXPENDITURES OVER REVENUES)	\$490,015	\$478,369	\$306,734	\$4,842,644	\$3,280,348	\$1,283,724	\$265,381
TOANSESP EDOM DETIDES LICAL TU OSSEDVE				C HIRIDANG COMMAND CONTRACTOR CON		C77 C00	\$48 000
TRANSFER - FROM GENERAL - PENSION TRUST		Section of the sectio	(\$1,528,000)			(130,000)	(130,000)
TRANSFER - FROM GENERAL - PENSION - 467				(100,000)		(160,000)	(500,000)
TOTAL TRANSFERS BETWEEN FUNDS		Na 2000 de la companya de la company	(\$1,528,000)	(\$100,000)	The second of th	(\$218,000)	(\$582,000)
USE OF DISTRICT RESERVES	80	\$0	\$1,221,266	80		0\$	\$316,619
REVENIJES OWER EXPENDITIBES						***************************************	000000000000000000000000000000000000000
(EXPENDITURES OVER REVENUES)	\$490,015	\$478,369	0\$	\$4,742,644	\$3,280,348	\$1,086,724	0\$
			7			THE REAL PROPERTY AND ADDRESS OF THE PROPERTY	- WARREST E TRANSPORT (MARLES MESSAGE) STATE OF THE STATE

FINANCIAL STATEMENT ANALYSIS - MONTHLY O'FALLON FIRE PROTECTION DISTRICT

<u> </u>	O'FALLO	N FIRE PR	LON FIRE PROTECTION DISTRICT	DISTRICT			<i>v</i> ,
	FINANCIAL STATEMENT ANALYSIS - MONTHLY	TATEMEN	IT ANALYSI	HLNOM-S	LX		
IM GRAO							
						and the second s	en e
PENSION FUND	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL 2018	BUDGET	BUDGET
	2015	2016	2017	10/31/2018	ANNUALIZED	2018	2019
REVENUES							
ax collections	\$591,858	\$585.348	\$612 043	\$R16 805	4646 80E	900 000	2000
Merest	414	851	834	494	593	110	4022,988 110
Wiscellaneous	Complete State and the state of						The state of the s
O TOTAL REVENUES	\$592,272	\$586,199	\$612.877	\$617.299	\$617 398	£616 308	\$600 000
SOVDENIATIONS			erenhandharfantash na na na na na na		20011104	907'0104	9070,030
DAY CNUI UKES					The same of the sa		Chr.
Difference and the second seco	\$8,166	0\$	\$33,799	\$9,992	\$11,990	\$713	\$713
Daneiton honeite noile	0	0			Populario del Antonio del Populario del Partir del Santo	223	223
Professional foca	502,739	514,554	649, 123	998,054	998,054	711,581	1.082.000
i ocessional tees	2,373	10,372	44,305	18,815	18,815	7,625	7,625
TOTAL EXPENDITURES	\$513.078	\$50 03E	£707 907	\$4 000 OCA	0.000 0.00		
		9764	177(1718	100,020,14	£28,820,1¢	\$/20,142	\$1,090,561
REVENUES OVER EXPENDITURES	A CONTRACTOR OF THE PROPERTY O				Company Compan		
(EXPENDITURES OVER REVENUES)	\$78,994	\$61,273	(\$114,350)	(\$409,562)	(\$411,462)	(\$103,934)	(\$467,463)
TRANSFER - FROM RETIREE HEALTH RESERVE	\$0	08	OS:	(\$57 344)	40	(000 623)	1640 000
TRANSFER - FROM GENERAL - PENSION TRUST			\$1,528,000	7	}	130,000	130 000
IKANSFER - FROM GENERAL - PENSION - 457				100,000		160,000	500,000
TOTAL TRANSFERS BETWEEN FUNDS	0	0	\$1,528,000	\$47,656	0	\$218,000	\$582,000
USE OF DISTRICT RESERVES				\$361 906		9	
					The second secon		
REVENUES OVER EXPENDITURES (EXPENDITURES OVER REVENUES)	\$78 994	\$61.273	\$1413,650	CD &	(\$A11 A62)	\$414 0EB	C111 E37
		2 221	200	2	(304,1144)	2001	704
· · · · · · · · · · · · · · · · · · ·	Designation of the comment of the co	The Cold in the Cold and the Co	The state of the s	A CONTRACTOR OF THE PROPERTY O	More franchisch annaben antique and a second decision desire a 1990 in 1990 and a 1-3 desirement		

19

FINANCIAL STATEMENT ANALYSIS - MONTHLY O'FALLON FIRE PROTECTION DISTRICT

### STORY BUDGET BUDG	₩	U.FALLC INANCIAL	N FIRE PR	ON FIRE PROTECTION DISTRICT USTATEMENT ANALYSIS - MONTH	<u> U'FALLON FIRE PROTECTION DISTRICT</u> FINANCIAL STATEMENT ANALYSIS - MONTHLY	LY		<i>y</i>
SECRETARY ACTUAL ACTUAL ACTUAL ACTUAL ACTUAL BUDGET BUDGET								
Secondary Color				ju j				
\$636,000 \$650,000 \$200,000	DEBT SERVICE/BOND RETIREMENT FUND	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	RINGET	Blibert
\$638,913 \$656,372 \$660,721 \$726,768 \$726,768 \$726,768 \$726,768 \$838,408 \$660,510 \$690,099 \$729,616 \$730,18 \$726,282 \$856,000 \$360,000 \$200,000 \$200,000 \$200,000 \$200,000 \$2410,000 \$410,000 RES \$289,746 \$102,330 375,000 \$360,000 \$410,000 \$410,000 RES \$549,660 \$562,340 \$583,020 \$700,448 \$652,330 \$663,030 RES \$549,660 \$562,340 \$583,020 \$700,448 \$652,330 \$663,030 RES \$589,746 \$108,170 \$107,079 \$29,168 \$177,856 \$65,762		2015	2016	2017	10/31/2018	ANNUALIZED	2018	2019
\$838,913 \$656,922 \$686,721 \$726,768 \$726,768 \$726,782 \$839,408 \$660,510 \$690,000 \$729,016 \$730,186 \$726,782 \$836,000 \$350,000 \$350,000 \$720,000 \$729,016 \$730,186 \$726,782 RES \$549,600 \$562,340 \$700,0448 \$762,330 \$463,030 \$263,030 RES \$549,600 \$562,340 \$108,170 \$107,079 \$29,168 \$177,856 \$63,030 \$0 \$0 \$0 \$0 \$0 \$65,752 \$1 \$108,170 \$107,079 \$29,168 \$177,856 \$65,752	EVENUES							And the second s
\$\frac{496}{2148} \frac{5170}{3178} \frac{5170}{2148} \frac{5170}{31718} \frac{5170}{2148} \frac{5170}{31718} \frac{5170}{2150} \frac{5177}{2150} \f	Andrew College Communication of Annual Communication College C	\$838 913	\$65B 322	\$696 794	6770 700	007 007	000000	
SSSE0,000 \$560,510 \$680,010 \$729,616 \$730,186 \$728,782 \$728,782 RES \$360,000 \$380,000 \$208,020 \$465,000 \$360,000 \$410,000 \$410,000 RES \$549,660 \$562,340 \$583,020 \$700,448 \$663,030 \$20,330 \$2,700<	terest	495	2,188	3,378	2,848	3,418	2,500	\$734,404 2.500
RES \$549,600 \$350,000 \$208,020 \$465,000 \$360,000 \$410,000	TOTAL REVENUES	\$839,408	\$660,510	\$690,069\$	\$729,616	\$730.186	\$728.782	706 982\$
RES \$5465,000 \$260,000 \$260,000 \$260,300 <th< td=""><td>(PENDITURES</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></th<>	(PENDITURES							
RES \$549,660 \$553,48 \$75,000 235,418 \$652,330 \$700,448 \$652,330 \$700,448 \$652,330 \$700,448 \$663,030 \$700,448 \$663,030 \$700,448 \$663,030 \$700,448 \$663,030 \$700,448 \$663,030 \$700,448 \$663,030 \$700,448 \$663,030 \$700,448 \$663,030 \$700,448 \$663,030 \$700,448 \$700,478 \$70	ebt Service - Principal	\$360,000	\$360,000	\$208.020	\$465,000	360 000	\$410,000	Q47E 000
RES \$549,660 \$562,340 \$583,020 \$700,448 \$662,330 \$663,030 \$289,748 \$108,170 \$0	abt Service - Interest	189,630	192,330	375,000	235.418	189 630	250 330	225,165
RES \$549,660 \$552,340 \$583,020 \$700,448 \$662,330 \$663,030 1 \$289,748 \$108,170 \$107,079 \$29,168 \$177,856 \$65,752 1 \$289,748 \$108,170 \$107,079 \$29,168 \$177,856 \$65,752	ofessional fees	30	10	0	30	2,700	2,700	2,700
\$289,748 \$108,170 \$107,079 \$29,168 \$177,856 \$65,752 \$0 \$0 \$0 \$0 \$0 \$0 \$289,748 \$108,170 \$107,079 \$29,168 \$177,856 \$65,752	TOTAL EXPENDITURES	\$549,660	\$552,340	\$583,020	\$700,448	\$552,330	\$663,030	\$702,868
\$289,746 \$108,170 \$107,079 \$29,168 \$177,856 \$65,752 \$	VENUES OVER EXPENDITURES (PENDITURES OVER REVENIES)	9000 740	CLYCOTA			The state of the s		
\$0 \$0 \$0 \$0 \$0 \$289,748 \$108,170 \$107,079 \$29,168 \$177,856 \$65,752		047,8024	\$108,170	6/0,/01\$	\$23,168	\$177,856	\$65,752	\$34,036
\$289,748 \$108,170 \$107,079 \$29,168 \$177,856 \$65,752	E OF DISTRICT RESERVES	\$0	\$0	0\$	\$0	0\$	0\$	\$
	VENUES OVER EXPENDITURES KPENDITURES OVER REVENUES)	\$289.748	\$108.170	\$107.079	\$29 168	\$177 856	\$65 752	894 036
)	5.21.51 F		222	70.1000	57.F.C.

23

FINANCIAL STATEMENT ANALYSIS - MONTHLY O'FALLON FIRE PROTECTION DISTRICT

6		BUDGET	2019		\$1,900,000	5,000	94 950 950	000,506,15		To the state of th	25	\$1,905,000			\$1,905,000
		BUDGET	2018		0\$	nnn'c	\$\$ 000	OOO'CC	\$1,900,000	\$1 900 000		(\$1,895,000)	\$1,895,000		0\$
ΓX		ACTUAL	ANNUALIZED		\$0		0\$		\$1,580,212	\$1.580.212		(\$1,580,212)	\$1,580.212		0\$
O'FALLON FIRE PROTECTION DISTRICT FINANCIAL STATEMENT ANALYSIS - MONTHLY		ACTUAL	10/31/2018		08		0\$		\$1,316,843	\$1,316,843		(\$1,316,843)	\$1,316,843		\$0
L STATEMENT ANALYSIS - MONTE		ACTUAL	2017		\$2,284,507		\$2,284,507		\$845,604	\$845,604		\$1,438,903	The state of the s	64 405 COO	\$1,438,903
STATEME	e de la companya de la companya de la constitución	ACTUAL	ZU116	9	O p		80		\$1,102,371	\$1,102,371		(\$1,702,371)	\$1,102,371	S ₃	O.A.
O'FALLA INANCIAL	And the second s	ACTUAL	CIAZ	¥U	2,099		\$2,099	100 1177	\$2,417,024	\$2,417,024	() () () () () () () () () ()	(44,4,925)	\$2,414,925	4.0	27
12-18 BOARD MEETING	·	CAPITAL PROJECTS/BOND PROCEEDS FUND		■ KEVENUES Sond Sales Proceeds		Miscellateous - Office	TOTAL REVENUES	EXPENDITURES Capital Projects - buidlings vehicles atc	Professional fees	TOTAL EXPENDITURES	REVENUES OVER EXPENDITURES (EXPENDITURES OVER REVENITES)		USE OF DISTRICT RESERVES	REVENUES OVER EXPENDITURES (EXPENDITURES OVER REVENUES)	

26