

**MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
January 22, 2018**

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on Thursday, January 22, 2018, in the Board Room located in the Administration Building, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Assistant Chief Brian Moore, Assistant Chief Ken Vomund, Battalion Chief Andy Parrish, Battalion Chief Mel Emge, Assistant Shop Steward Cpt Darren Daly, and Board Administrative Assistant Karen Lucido.

The following guests were present: None

The Pledge of Allegiance was led by Chief Vineyard followed by the reading of the Firefighter Prayer.

Director Laughlin made a motion to amend the Agenda by adding to New Business: (d) Purchase of Ice Rescue Suits, and (e) Station Outdoor Electronic Signs, seconded by Director Simmons. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Director Laughlin asked for any questions or comments regarding the Board meeting Minutes of December 28, 2017, January 11, and January 17, 2018. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting of December 28, 2017, Regular Board Work Session of January 11, 2018, and Special Board Meeting of January 17, 2018 as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Director Gober stated a general checking account balance of \$10,928,965.51.

Chief Vineyard stated that he recently placed \$10 million in CDARS and the remainder in General Fund. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

CITIZEN COMMENTS - None.

COMMUNICATIONS

Director Simmons stated there was a very good turnout at the St. Baldrick's event where \$5,533 was raised.

OLD BUSINESS

There was further discussion regarding Station Renovations. Per Chief Vineyard: Station #1 is complete. Station #5 is moving along and should be completed by the end of next week. Station #4 Building Committee met with Mr. Jahneke who brought in two renderings which were impressive. Committee members will meet again with Mr. Jahneke in the next two weeks.

There was further discussion regarding the 7 newly hired Firefighter-Paramedics who started their 2-week orientation today. After orientation they will be assigned to a crew at either Station 1 or 5.

There was further discussion regarding ALS. Assistant Chief Moore stated that the State Licensing inspection is scheduled for February 7, at 3:30 p.m. If all goes well, we should be issued our License.

NEW BUSINESS

Chief Vineyard gave Rick Rognan's District's Financial Report for December 2017. The District is 1.4% under budget, and fire/EMS calls were increased from 2016. The District is in very good financial shape.

Assistant Chief Moore reviewed 4 new EMS policies that are required for the EMRA inspection. There were no questions. A motion was made by Director Laughlin to approve the following EMS Policies: (1) Medical Control Plan, (2) Online Medical

Control, (3) EMS Equipment Use & Storage, and (4) EMS Equipment Maintenance, as presented; Chief Vineyard authorized to sign policies, seconded by Director Gober.

Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
 Nays: (0) None
 Absent: (0) None
 Motion declared and carried.

Chief Vineyard reviewed the revisions to the Equipment Inventory & Capital Expenditure Policy. Discussion held. A motion was made by Director Laughlin to approve revised Policy #255-Equipment Inventory & Capital Expenditure as presented; Chief Vineyard authorized to sign policy, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
 Nays: (0) None
 Absent: (0) None
 Motion declared and carried.

Chief Vineyard stated that new Ice Rescue Suits are needed as many of the old suits are worn. This is a budgeted item, and will be needed this winter. Assistant Chief Vomund stated the current Ice Rescue Suits are approximately 15 years old, and most of them leak. A motion was made by Director Laughlin to approve purchase of 8, Mustang Ice Commander Rescue Suits per Leo M. Ellebracht's quote dated January 17, 2018, of \$719.00 per suit, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
 Nays: (0) None
 Absent: (0) None
 Motion declared and carried.

Chief Vineyard stated that purchasing outdoor electric signs for our stations is an approved budget item, and he requested approval to move forward placing an RFP for purchase of 3 outdoor signs. He recommended holding off on Station #4's outdoor sign until that station's renovation is completed. Each sign could cost from \$24,000 to \$28,000. A motion was made by Director Laughlin to proceed with placing an RFP for the purchase of 3 outdoor electric signs, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
 Nays: (0) None
 Absent: (0) None
 Motion declared and carried.

A motion was made by Director Laughlin at 7:21 p.m. to go into Closed Session, under Section 610.021 (1) Legal Actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, (2) Sale of real estate by a public government body, (12) Documents related to a negotiated contract, and (13) Individual Personnel Records, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
 Nays: (0) None
 Absent: (0) None
 Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 7:40 p.m., seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
 Nays: (0) None
 Absent: (0) None
 Motion declared and carried.


Director Laughlin announced the next Board Work Session is scheduled for Thursday, February 8, 2018 at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
 Nays: (0) None
 Absent: (0) None
 Motion declared and carried.

There being no further business, the meeting was adjourned at 7:42p.m.


 William Laughlin, Chairman

ATTEST: 
 Karen Lucido, Board Administrative Assistant
 Recording Secretary