

**MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
December 28, 2017**

Approved at 1-22-18 Board Mtg

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on Thursday, December 28, 2017, in the Board Room located in the Administration Building, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, Battalion Chief Andy Parrish, Battalion Chief Mel Emge, Captain Matt Braile, Shop Steward Cpt Eric Johnston, Assistant Shop Steward Cpt Darren Daly, Engineers Ed Engel and Kevin Davis, and Board Administrative Assistant Karen Lucido.

The following guests were present: Rick Rognan, CPA

The Pledge of Allegiance was led by Chief Vineyard followed by the reading of the Firefighter Prayer.

Director Laughlin asked for any questions or comments regarding the Board meeting Minutes of November 21, December 14, and December 5, 2017. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting of November 21, 2017, Regular Board Work Session of December 14, 2017, and Special Board Meeting of December 5, 2017 as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Gober stated a general checking account balance of \$731,496.07. There were no questions. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

CITIZEN COMMENTS - None.

COMMUNICATIONS

Admin Assistant Lucido read the following communications:

1. A note from Career Alliance thanking the District for participating in the Fall Career Week.
2. A card from John and Mary Meyer thanking the Board and District Members for the flowers and well wishes.
3. A card from Assumption Parish St Vincent DePaul Society, thanking the District and its members for assisting with stocking their food pantry – over 200 boxes of food were moved into the pantry.

OLD BUSINESS

There was further discussion regarding Station Renovations. Per Chief Vineyard: Station #1: Renovation is coming along, completion should be in a couple of weeks. Station #5: Moving along and should be complete on time. The temporary living trailer's pipes froze during the recent cold weather. Layneco fixed the problem immediately.

Director Laughlin requested an update on the Firefighter-EMT/P Hiring Process. Chief Vineyard stated he would discuss this further in Closed Session.

NEW BUSINESS

Rick Rognan gave the District's Financial Report for November 2017. The District currently has \$3 million in its Reserves, which will increase over time. He recommended requesting St. Louis Bank increase the interest rate on the District funds. Stated the District is in good financial shape.

Mr. Rognan reviewed in-depth the 2018 Proposed Budget, including the General Fund, Pension Fund, Debt Service Fund, and Capital Projects Fund. Discussion held regarding certain funds going into the Pension Fund from General Revenue regarding the Retiree Health Plan. Mr. Rognan will make the necessary adjustments to the 2018 Budget. A motion was made by Director Laughlin to approve the 2018 General Fund Budget as discussed, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve the 2018 Pension Fund Budget as discussed, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve the 2018 Debt Service Budget as discussed, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve the 2018 Capital Projects Fund Budget as discussed, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Assistant Chief Moore reviewed the EAP-PAS Agreement renewal terms. Discussion held. A motion was made by Director Laughlin to approve the Preferred Resource Network, Inc. (PAS/EAP) 3-year term Agreement providing employee assistance services, as presented; Director Laughlin authorized to sign Agreement, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Attorney Bruntrager stated he is working on a Firearms/Weapons Ordinance for the District.

Ms. Lucido requested approval of the 2018 Board Calendar. Discussion held. A motion was made by Director Laughlin to approve the 2018 Board Calendar as discussed, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin at 7:44 p.m. to go into Closed Session after a 15 minute break, under Section 610.021 (1) Legal Actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, (2) Sale of real estate by a public government body, (9) Negotiations with employee groups; (12) Documents related to a negotiated contract, and (13) Individual Personnel Records, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 8:30 p.m., seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced the next Board Work Session is scheduled for Thursday, January 11, 2018 at 4:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:32p.m.



William Laughlin, Chairman

ATTEST: 
Karen Lucido, Board Administrative Assistant
Recording Secretary