

**MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
November 21, 2017**

Approved at 12-28-17 Board Mtg

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on Tuesday, November 21, 2017, in the Board Room located in the Administration Building, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, Battalion Chief Andy Parrish, Captain Mike Alcorn, Shop Steward Cpt Eric Johnston, Assistant Shop Steward Darren Daly, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Neil Bruntrager

The Pledge of Allegiance was led by Chief Vineyard followed by the reading of the Firefighter Prayer.

Director Laughlin asked for any questions or comments regarding the Board meeting Minutes of October 26, November 9 and 15, 2017. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting of October 26, 2017, and Regular Board Work Session of November 9, 2017, and Special Board Meeting of November 15, 2017 as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Gober stated a general checking account balance of \$1,415,785.19. There were no questions. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

CITIZEN COMMENTS

Arnie C Dienoff of O'Fallon, MO, gave his comments that included: The amount of the filing fee for Board of Director Election, Station #4 Renovation project; and treating people with respect.

COMMUNICATIONS

Chief Vineyard stated Engineer Kevin Davis just returned from a 42-day deployment on the Federal D-Mort Team to Puerto Rico in response to the recent hurricane. He commended Kevin on his hard work and dedication. Engineer Kevin Davis thanked the Chief and Board Members for allowing him the time for this deployment. He stated the deployment was difficult as their infrastructure was completely down and explained how Rescue Team Members from all venues navigated this deployment and worked together to assist this country. Director Laughlin stated that he and the Board members were honored that Kevin put himself in harm's way to assist a country and people in need and their pride in the way that Kevin represented the District by his selfless actions.

Chief Vineyard stated that KSDK News ran a story on hydrants throughout the St. Louis and St. Charles regions and stated they informed him that our District's information was the most organized and thorough by far from all the entities they contacted.

Shop Steward Johnston stated the following events were coming up: Canned Food Drive; Santa Claus on the Fire Truck; Serving Dinner at the Salvation Army; and the annual Adopt-a-Family event where the District adopts 2 local families in need.

OLD BUSINESS

There was further discussion regarding Station Renovations. Per Chief Vineyard: Station #5: Renovations are progressing. Station #1: Permits have been applied for. Station #4: Waiting on finalized plans; he requested further discussion regarding Station #4 in Closed Session.

There was further discussion regarding the Firefighter-EMT/P Hiring Process. Chief Vineyard stated final interviews will be held November 28 for the 22 top applicants. He requested a special closed session prior to December 14 for the purpose of giving hiring recommendations to the Board.

There was further discussion regarding Boone County FPD's Rescue Boat Repair. Assistant Chief Vomund stated Assistant Chief Doolady quoted a price of \$1,950.00 to repair the Boat damaged during training exercises; he has a call into Chief Olsen to discuss Boone County's insurance provisions for the boat.

There was further discussion regarding ALS. Assistant Chief Moore stated this committee met today and are looking at placing ALS live sometime in January 2018. He commended Engineer Kevin Davis for all his hard work in progressing this transition, spending many of his off-duty hours assisting with organization and documenting of ALS supplies.

There was further discussion regarding Health Insurance renewal. Assistant Chief Moore stated the District's insurance brokers are working with insurance companies and we should have premium costs soon.

NEW BUSINESS

Chief Vineyard stated that the Pension Board of Trustees met and reviewed the Pension Committee's recommendation from the recent Pension Recordkeeping RFP. The Pension Board Trustees accept the Pension Committee's recommendation of Mass Mutual to provide the District's Pension Recordkeeping services. Resolution 2017-11 was read recommending Mass Mutual to provide the District's Recordkeeping Services, RPA offering customized target date funds, and authorizing Attorney O'Brien to work with the Fire Chief and RPA to negotiate the contracts and service agreements. A motion was made by Director Laughlin to approve Resolution 2017-11 as presented, attached as Exhibit I, seconded by Director Simmons. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

A motion was made by Director Laughlin at 7:40 p.m. to go into Closed Session under Section 610.021 (1) Legal Actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, (2) Sale of real estate by a public government body, (9) Negotiations with employee groups; (12) Documents related to a negotiated contract, and (13) Individual Personnel Records, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 8:30 p.m., seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced that the Board made the following motions in closed session:

A motion was made by Director Laughlin to approve a 3-year agreement with the IAFF 2665 bargaining unit effective January 1, 2018, pending the membership's ratification, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced the Board unanimously approved the following salary increases for non-union Chief Officers and Fire Marshal effective January 1, 2018, with an annual review of each position thereafter: Fire Chief: \$9,360.00/annually; Assistant Chiefs: \$11,440.00/annually; and Fire Marshal: \$4,160.00 annually.

Director Laughlin made a motion to approve Gates Design/Charles Jahneke-Architect's proposal to provide Owner's Representative Services for Station #4 Renovation as presented, Director Laughlin authorized to sign proposal, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin made a motion to post *No Firearms/Weapons Allowed and Persons/Property may be subject to Search* signs at each fire station and the Administration building, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Attorney Bruntrager will provide a Resolution and Ordinance for the Board's approval.


Director Laughlin announced the next Board Work Session is scheduled for Thursday, December 14, 2017, at 7:00 p.m.

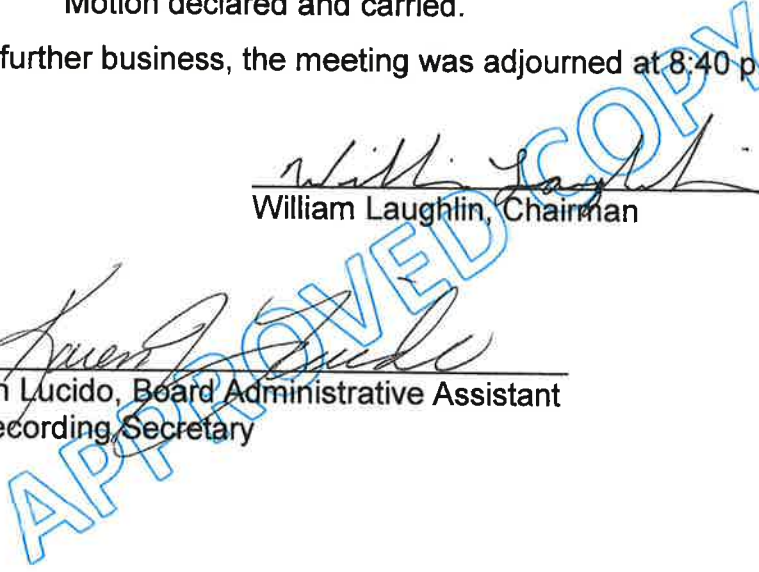
A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:40 p.m.


William Laughlin, Chairman

ATTEST: 
Karen Lucido, Board Administrative Assistant
Recording Secretary



RESOLUTION #2017-11

WHEREAS, the District issued a Request for Proposals for recordkeeping, administration and compliance services and an investment platform for both its 401(a) and 457(b) Plans; and

WHEREAS, on November 16th, the District's committee (Chief Vineyard, Mike Alcorn, Mark Morrison, Elliot Thomas and Jeff Smith) and RPA held interviews with the top 3 bidders; and

WHEREAS, the Committee advised the Board of Trustees that it had unanimously voted that Mass Mutual was the first choice; and

WHEREAS, the Board of Trustees advised the Board of Directors that the Mass Mutual proposal the Committee favors provides three advisory options to participants ("Do it myself" - where the participant selects their own funds; "Help me do it" - for a nominal annual fee investment advice is offered in different investment categories; and "Do it for me" – similar to the RT Jones (Artesys) services where the account is monitored and adjusted; and

WHEREAS, the Board of Trustees advised the Board of Directors that the Committee also favored offering customized target date funds put together and monitored by RPA, wherein there would be additional costs associated with these funds that would be paid to RPA by the participant.

NOW THEREFORE, the Board of Directors moves as follows:

1. That Mass Mutual is selected to provide for recordkeeping, administration and compliance services and an investment platform for both its 401(a) and 457(b) Plans, subject to negotiation of contracts, services agreements and ancillary documentation for such services acceptable to the District.
2. Rhonda A. O'Brien, the District's Pension Attorney is authorized to work with the Chief and RPA to negotiate the contracts, services agreements and other ancillary documents related to the engagement of Mass Mutual and to determine and resolve any transitional issues that may arise; and
3. Rhonda A. O'Brien is further authorized to negotiate the terms of and any contracts, services agreements and other ancillary documents related to a possible engagement of RPA for services related to creation of custom target date funds with the proposal and all such documents to be presented to the Board of Trustees for its recommendation to the Board of Directors.

Dated this ____ day of November, 2017.

APPROVED: _____
Director William Laughlin – Chairman

Director Matthew Gober – Treasurer

Director Matthew Simmons - Secretary