

Approved,
Board Mtg
of 10-26-17

**MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
SEPTEMBER 28, 2017**

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on Thursday, September 28, 2017, in the Board Room located in the Administration Building, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Battalion Chief Andy Parrish, Shop Steward Cpt Eric Johnston, Assistant Shop Steward Cpt Darren Daly, Captain Matt Braile, Engineer Ron Ormsby, Engineer Mike Knipping, and Board Administrative Assistant Karen Lucido. Fire Marshal Morrison was absent.

The following guest was present: Attorney Neil Bruntrager

The Pledge of Allegiance was led by Chief Vineyard followed by Assistant Chief Moore's reading of the Firefighter Prayer.

Director Laughlin made a motion to amend the Agenda by adding Item f. 9142 Ladder Truck under Old Business, and Item c. Administration Building replacement air conditioner, and Item d. CPSE Peer Assessor, under New Business, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin asked for any questions or comments regarding the Board meeting Minutes of August 24, and September 14, 2017. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting of August 4, 2017, and Regular Board Work Session & Public Hearing and Budget Workshop of September 14, 2017 as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Gober stated a general checking account balance of \$439,153.83. There were no questions. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

CITIZEN COMMENTS - None.

COMMUNICATIONS

Shop Steward Johnston stated District members are assisting the O'Fallon Senior Center with their Mouse Race event; proceeds go towards the Senior Center and their Meals on Wheels program. The Outreach assisted a citizen in need at Millpond.

Administrative Assistant Lucido read the following correspondence:

1. A card from Engineer Jeff Dennis & Family thanking District members for their condolences on the passing of his mother.
2. A card from Dardenne Elementary School to the department thanking District firefighters and members for participating in their back to school event.
3. A card from Engineer John Meyer and Mary, thanking District members for their thoughtfulness and support during a recent illness.
4. A card from Ms. Karen Reis thanking District members for assisting her.

OLD BUSINESS

There was further discussion regarding Station Renovation. Chief Vineyard stated that Station #5's demo has begun, they're addressing several door issues; all moving along. Station #1 Renovation RFP is out to bid; proposals are due October 11.

There was further discussion regarding the new 9154 Rescue Pumper. Per Chief Vineyard: 9154 went into service 3 days ago. The Truck Committee is recommending a ceramic clear sealer coat to protect the paint; it usually costs \$6,000.00, but protects a \$700,000 truck. A firm quote will be brought to the Board.

There was further discussion regarding the Firefighter-EMT/P Hiring Process. The Process begins October 2 and runs through October 13, 2017 at 4:00 p.m. Discussion held. A motion as made by Director Laughlin to ratify advertising costs for the Firefighter-EMT/P Hiring Notice with the Post Dispatch of \$1,210.00, and St. Louis American Newspaper of \$566.76; Chief Vineyard authorized to place ads, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There was further discussion regarding the upcoming ISO visit. Per Chief Vineyard: He and the Chief Officers are gathering and reviewing the required paperwork. The visit is set for December 12, 2017.

There was further discussion regarding Unicom Arc. Per Chief Vineyard: He and District members met with Unicom Arc and reviewed their services. They come highly recommended and have assisted the District in past endeavors. Their fee is \$2,500.00 per month for 20-25 hours of work per month. Hours can roll over indefinitely; the agreement is month-to-month. Discussion held. A motion was made by Director Laughlin to approve Unicom Arc's Professional Services Agreement for Communications Services at a not to exceed fee of \$2,500.00 per month as presented; Chief Vineyard authorized to sign Agreement, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There was further discussion regarding 9142-Ladder Truck. Per Chief Vineyard: The Board has approved obtaining specifications for a new truck, and he reviewed what the District has been spending on the current ladder truck for repairs. The District spent \$28,000 in 2016 and have spent thru September 2017 almost \$30,000 for repairs on this truck, with an estimated 30% downtime, that does not include \$120,000 the District had to spend to repair the frame several years ago. Assistant Chief Vomund estimated about \$100,000-\$150,000.00 to sell the used ladder truck; Chief Vineyard stated the District could also keep it as a reserve vehicle.

NEW BUSINESS

Assistant Chief Vomund reviewed personal thermal imaging cameras and how they are used in a fire scene. He stated District members has looked at these; they can be hooked to the protective gear, versus the larger ones on the truck. Both would be used during an incident. Discussion held. Bond monies can be used to purchase this equipment. The Truck Committee is recommending one per vehicle. A motion was made by Director Laughlin to approve the purchase of Argus small format thermal imaging cameras from Banner Fire Equipment, Inc., at a not to exceed cost of \$4,985.00 per camera, per quote dated September 14, 2017; four cameras authorized; Chief Vineyard authorized to sign proposal, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard stated the St. Louis Fire Chiefs are awarding their Gold Medal Award to Captain Chris Jones, Engineer Tim Janes, and Engineer Doug Ellis for the gun incident they handled while responding to a medical call this past year; Board members are invited to attend the November 5, 2017 event.

Assistant Chief Vomund stated Administration Building's first floor air conditioning's repairs exceed the value of the current unit and is recommending a new unit be installed. Herbig is recommending a Carrier unit at an installed cost of \$6,710.00 including the economizer. Discussion held. After discussion, Assistant Chief Vomund was directed to request a quote from Herbig for an American-made unit that was like-kind in model and price to the proposed Carrier unit, as Carrier is moving some of its manufacturing to Mexico.

Chief Vineyard stated that CPSE has encouraged our District to appoint a Peer Assessor whose duties would include assessing other departments for Accreditation for CPSE. Chief Vineyard recommended Captain Alcorn. Discussion held. The District would continue paying Captain Alcorn's salary while he was at assessments, but the CPSE would pay his expenses. Consensus from the Board to appoint Captain Alcorn as a CPSE Peer Assessor.

A motion was made by Director Laughlin at 7:30 p.m. to go into Closed Session under Section 610.021 (1) Legal Actions, causes of action or litigation involving a public

governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, and (13) Individual Personnel Records, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 7:45 p.m., seconded by Director Simmons. Upon roll call the vote was:

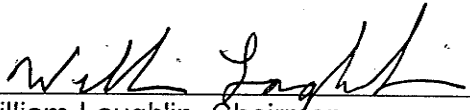
Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

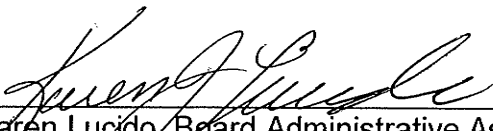
Director Laughlin announced the next Board Work Session is scheduled for Thursday, October 12, 2017, at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:46 p.m.


William Laughlin, Chairman

ATTEST: 
Karen Lucido, Board Administrative Assistant
Recording Secretary