

**MINUTES OF THE REGULAR MEETING OF  
THE O'FALLON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
July 27, 2017**

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on Thursday, July 27, 2017, in the Board Room located in the Administration Building, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, and Board Administrative Assistant Karen Lucido.

The following guest was present: Attorney Neil Bruntrager

The Pledge of Allegiance was led by Chief Vineyard followed by the reading of the Firefighter Prayer.

Director Laughlin asked for any questions or comments regarding the Board meeting Minutes of June 22 and July 13, 2017. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting of June 22, 2017, and Regular Board Work Session of July 13, 2017, as presented, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Director Gober stated a general checking account balance of \$1,761,594.82. There were no questions. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

**CITIZEN COMMENTS** - None.

Approved, Board Mtg of 8-24-17

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**COMMUNICATIONS**

Board Administrative Assistant Lucido read the following communications:

1. A letter from the St. Charles County Ambulance District recognizing the outstanding work at a mass casualty incident that Battalion Chief Parrish, Captain Braile, and Engineers Dunn, Knipping, and Ormsby assisted with, with 5 serious patients, three of them 14 years of age.
2. A card from Captain Cory Hogan and family thanking the Board, Chief, Shop and District members for their support and condolences on the loss of his daughter.
3. A card from Police Officer Dan Schoonover, thanking all Fire District Members for their support during his accident recovery.
4. A card from O'Fallon Firefighter-EMT Sean Porter and his wife, Maegan, thanking District members for sending flowers and congratulations on the birth of their son, Michael.

**OLD BUSINESS**

There was further discussion regarding the new 9154 Truck. Assistant Chief Vomund stated he and members of the Truck Committee went to Pierce to look over the truck; a few adjustments were recommended, and the District should be able to take possession of the truck by the end of August.

There was further discussion regarding Station Renovations. Per Chief Vineyard: There was a walk-through at Station #5 for any contractors that were interested in bidding; bids are due August 9 and will be opened at the August 10 Board Meeting in Open Session. He recommended a special board meeting be held August 17 to award the bid so Station #5's renovation can begin as soon as possible. Discussion held. A motion was made by Director Laughlin, seconded by Director Gober to set a Special Board Meeting, Thursday, August 17, 2017 at 4:00 p.m. for the purpose of awarding bids per RFP 2017-01. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Station #4's Renovation: The site is being surveyed; Weis Design estimates approximately 2 months before this station goes out to bid. Station #1 Renovation – finishing up the design phase. Discussion held on Weis Design's Addendum to Station

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#5 pertaining to Station #'s Renovation; after discussion, consensus that Station #1 Renovation is to be treated as a separate package; Weis Design will be informed. Chief Vineyard stated he believes the City is putting together an agreement to waive permit fees for station renovations. Director Laughlin requested Weis ensure all piping is insulated, with the wrap installed correctly by installing it on the outside of air supply pipes.

**NEW BUSINESS**

Chief Vineyard reviewed the RFP for Pension Recordkeeping, stating the Board previously approved moving forward with this RFP. He requested approval of RFP 2017-02 and Advertisement that has been reviewed by Attorney O'Brien. Discussion held. A motion was made by Director Laughlin to approve RFP 2017-02 401(a) and 457 (b) Plan Recordkeeping, Administration and Investment Services, and Advertising, as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Assistant Chief Vomund stated that Administration Building's air conditioners would benefit from having Economizers installed this Fall, which will help the units not work so hard during the fall and winter. The estimate is \$1,500-\$2,000 per economizer; and he estimated the units probably have 5-10 working years left. Discussion held regarding how economizers work. Chief Vineyard recommended installing economizers to extend the life of each unit. A motion was made by Director Laughlin to approve installing an economizer on each air conditioning unit at Administration, at a not to exceed price of \$2,000.00 each, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Chief Vineyard stated that a Pension Board Training Session was set for August 15, 2017, but currently all but one Pension Board Member has their required training hours. Discussion held. A motion was made by Director Laughlin, seconded by Director Simmons to cancel the August 15, 2017 Pension Board Training Session. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Chief Vineyard stated that several District members currently teaching CPR-AED certification need to have their Instructor Certifications renewed and will take a class through the Ambulance District to do this. Discussion held; Chief Vineyard stated that the Ambulance District is the training entity that the American Heart Association validates the training through and then releases the 2-year AHA Heartsaver Cards regarding the monthly CPR-AED class the District holds for its citizens. Discussion that if any student took a class that was taught by an Instructor whose license recently expired, their AHA cards remain valid, but they could re-take the test if they would like, though it's not necessary.

A motion was made by Director Laughlin at 7:30 p.m. to go into Closed Session under Section 610.021 (1) Legal Actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, and (13) Individual Personnel Records, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 7:50 p.m., seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.


Director Laughlin announced the next Board Work Session is scheduled for Thursday, August 10, 2017, at 7:00 p.m.

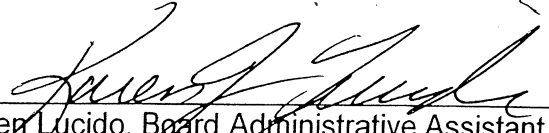
A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

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There being no further business, the meeting was adjourned at 7:51 p.m.

  
William Laughlin, Chairman

ATTEST:   
Karen Lucido, Board Administrative Assistant  
Recording Secretary

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