

Approved, Board Mtg OF 5-25-17

MINUTES OF THE REGULAR WORK SESSION
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
May 11, 2017

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, May 11, 2017, at the Administration Building Board Room, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, Battalion Chief Rick Miller, Shop Steward Captain Eric Johnston, Assistant Shop Steward Captain Darren Daly, Engineer Jeff Dennis, Engineer Tom Vogelgesang, and Board Administrative Assistant Karen Lucido.

The following guest was present: Attorney Neil Bruntrager

The Pledge of Allegiance was led by Chief Vineyard followed by Assistant Chief Moore's reading of the Firefighter Prayer.

FINANCIAL MATTERS:

Per Chief Vineyard: The 1995 Freightliner Truck had been placed for sale through Brindlee who located a buyer, Coulterville Community Fire. He requested the District ratify the sale of the 1995 Freightliner in the amount of \$40,000.00; the truck was sold, as-is. Assistant Chief Vomund stated that Coulterville plans on replacing their front-line truck with this one. A motion was made by Director Laughlin to ratify the sale of the 1995 Freightliner, as is, in the amount of \$40,000.00 to Coulterville Community Fire Protection District; Chief Vineyard authorized to sign Bill of Sale and Title, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Per Assistant Chief Moore: Reviewed the reporting requirements the District will have going to ALS, in conjunction with the Zoll Monitors recently purchased. He stated that software is needed as well as mini-toughbooks to facilitate use and reporting requirements; this is the same software the Ambulance District uses. Labor Management and the EMS Committee are recommending Board approval to purchase this software and mini-toughbooks. Discussion held. A motion was made by Director Laughlin to approve Zoll Data Systems, Inc., quote for the purchase of Tablet/PCR Mobile Unit and RescueNet WebPCR User Licenses including implementation in the amount of \$15,900.00, with an annual maintenance fee of \$3,000.00, per the terms of their proposal dated April 5, 2017; Chief Vineyard authorized to sign proposal, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve purchase of four (4) Mini-Toughbooks, one for each truck, in support of Zoll Monitors, at a not-to-exceed amount of \$3,500.00 each; Chief Vineyard authorized to approve purchase order, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Gober requested Assistant Chief Moore obtain the warranty information for the Mini-Toughbooks.

Per Assistant Chief Vomund: The new 9154 Pumper Truck will require a Toughbook, as the current one on 9120 is obsolete, and would like to order the computer now so it is ready for installation when the truck is delivered. The District recently replaced the old Toughbook on 9142. Discussion held. A motion was made by Director Laughlin to approve the purchase of one, Panasonic Toughbook for the new 9154 Pumper Truck from Pearl Solutions Group in the amount of \$2,195.00, per the terms of their quote dated April 20, 2017; Assistant Chief Vomund authorized to sign quote, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

LABOR MANAGEMENT

Per Chief Vineyard: Labor Management did not meet this month due to the unavailability of several committee members.

He stated the Building Steering Committee for Station #4 Renovations met several weeks ago and Weis Design provided two concepts for Station #4: tear down and new build, or gut and rebuild. The difference in price between the two proposals is \$180,000.00. A Gut and Rebuild of the Living Quarters is estimated at \$1,263,700.00. A Tear Down and New Build of the Living Quarters is estimated at \$1,445,200.00, with the New Build allowing a larger square footage of living space (5,100 sf). The Committee is recommending tear down and new build mainly due to the unknowns of rehab if only gutting, and the additional square footage and ability to build exactly to the station's needs. In-depth discussion held regarding what is entailed in a tear down and rebuild, public perception and understanding of why the new rebuild is a better use of funds. Chief Vineyard stated that Station #4's renovation will begin after Station #5's renovation is complete. He stated that the recent tax initiative did address the need for station renovations. After discussion, consensus that it made better financial sense to do the tear down and new build. A motion was made by Director Laughlin to approve moving forward with the Design Phase for Station #4 per the terms of the Weis Design Architecture & Engineering Proposal previously approved, January 18, 2017, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard stated he is waiting on two design plans for Station #1. One concept will be a remodel for additional bunkroom space and restroom, and one will be a bump out, but he has made clear that a bump-out is not the desired route.

Chief Vineyard stated that six employees applied for the Captain's Promotional Process; the written test will be given May 18 to one applicant, as the remaining 5

applicants have already taken and passed this test during the last promotional process. The Practicals examinations will occur after written testing is completed.

Chief Vineyard stated that the application process for firefighter-paramedic hiring should begin in September of this year.

OPERATIONS

Per Assistant Chief Vomund: The condensation issue at Station #1 still needs to be addressed, and he is waiting for a quote from Insulation Masters, who has said pipes need to be wrapped up into the rafters. Discussion held on ways to access these pipes without being able to walk on the trusses. Director Laughlin suggested that a Time & Material basis may be less expensive; Assistant Chief Vomund agreed.

OTHER ITEMS FOR CONSIDERATION

Director Laughlin requested all members stand for a moment of silence in respect of the passing of Keira Stout, and Ms. Lucido's granddaughter, Alma.

Per Assistant Chief Moore: Reviewed the funeral arrangements for Keira Stout-Honorary OFPD Firefighter. She will receive Level 3 Honors; the honor guard will conduct the flag and bell ceremony, and stand during the wake; the Shop will pay for food after the services; the Firefighters Community Outreach purchased Keira's plot. The Stout family is grateful for the fire district's involvement.

Per Engineer Tom Vogelgesang: O'Charley's is holding a Pancake Breakfast benefit for the Stout Family, May 20, from 8:45am-10:30am.

Per Assistant Chief Vomund: The District's Honor Guard will participate in the annual Firefighter Memorial services program, May 21, being held in Kingdom City.

Chief Vineyard requested Engineer Jeff Dennis review MOTF1 Team's recent deployment due to flooding. Engineer Dennis stated that his Missouri Task Force 1 Team was deployed for 10 days, putting over 1,100 miles on trucks, moving from small town to town assisting residents, and performing wellness checks. He stated Van Buren, MO was devastated by the floods. They were staged at Cape Girardeau with the National Guard and Coast Guard for several days in case the levee broke, which it did not. The Board members and Chief Vineyard thanked Engineer Jeff Dennis for his service.

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Chief Vineyard stated that recently one of our crews responded to a medical call with Medics that ended up involving a firearm. He commended everyone on the scene for doing an outstanding job, stating no one overreacted, and reacting well in the moment, resulted in a positive outcome with no one getting hurt. There was a stress debriefing for those members involved in this incident, which went well.

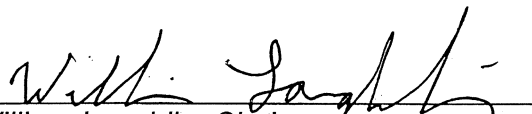
Director Laughlin announced the next regular Board Meeting will be held, Thursday, May 25, 2017, at 7:00 p.m. Attorney Bruntrager stated he will be out of town for this meeting.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

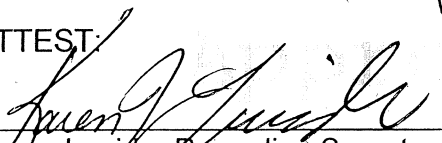
Ayes:	(3)	Directors Laughlin, Gober, and Simmons
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

There being no further business, the meeting was adjourned at 7:28 p.m.


William Laughlin, Chairman

ATTEST:


Karen Lucido, Recording Secretary
Board Administrative Assistant