

MINUTES OF THE REGULAR WORK SESSION
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
March 9, 2017

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, March 9, 2017, at the Administration Building Board Room, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, Battalion Chief Andy Parrish, Shop Steward Captain Eric Johnston, Engineer Dave O'Leary, Engineer Ed Engle, Reserve Member Doug Christ, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Neil Bruntrager, Assistant Chief Gary Donovan-CCF&R.

The Pledge of Allegiance was led by Chief Vineyard followed by Assistant Chief Moore's reading of the Firefighter Prayer.

Director Laughlin made a motion to go into Closed Session at 7:02 p.m., under RSMo Section 610.021 (1) Confidential or privileged communications between a public governmental body and its attorneys; (12) Any documents related to a negotiated contract, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made at 7:25 p.m. by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Approved, Board Mtg of 3-23-17

FINANCIAL MATTERS:

Per Chief Vineyard: Bond funds have been deposited in UMB Bank.

Per Assistant Chief Moore: Zoll Cardiac Monitors will be required as the District goes from BLS to ALS. This is the same monitor that the Ambulance District carries on its trucks. Once the monitors are received, there will be a 2-3 month training period, with anticipated go-live date of October 2017. Assistant Chief Moore reviewed the pricing, stating this is a State Bid, will be paid for with Bond monies, and it is important to stay with the same Monitor model SCCAD uses. Discussion held. A motion was made by Director Laughlin to approve the purchase of four (4) Zoll Monitors, cuff kits, and accessories, at a not to exceed cost of \$145,000.00, per Zoll Medical Corporation's State Bid dated January 25, 2017; to be purchased with Bond monies; Chief Vineyard authorized to sign purchase order, seconded by Director Gober. Upon roll call the vote was:

- Ayes: (3) Directors Laughlin, Gober, and Simmons
 - Nays: (0) None
 - Absent: (0) None
- Motion declared and carried.

Assistant Chief Moore reviewed the Medical Records Director contract for Dr. Hsu. Attorney Bruntrager stated he wrote the initial contract, and recommended certain language that had been removed from this contract be re-inserted, as item 2f. Discussion held, and consensus this provision should remain in the contract. Attorney Bruntrager stated a signed copy of this contract needs to be sent to the District's Insurance Carrier. Assistant Chief Moore will look into what the Medical Record Director's insurance coverage is regarding possibly riding with the crews and presence at scenes, occasionally. A motion was made by Director Laughlin to approve the Medical Director Contract for Dr. Hsu, effective April 1, 2017, with the following line added: "2f. Provide quarterly written reports on EMS medical director activities to the Chief."; Chief Vineyard authorized to sign the contract, seconded by Director Gober. Upon roll call the vote was:

- Ayes: (3) Directors Laughlin, Gober, and Simmons
 - Nays: (0) None
 - Absent: (0) None
- Motion declared and carried.

Per Assistant Chief Moore: Huntleigh Mcgehee provided a Property &

Casualty Insurance renewal quote through ESIP, the District's current provider. It reflects a 6% increase, with an annual premium of \$86,938.00. Discussion held. A motion was made by Director Laughlin to approve the renewal of Property & Casualty Insurance with ESIP per Huntleigh Mcgehee's Renewal quote for the period March 15, 2017 to March 15, 2018; with an annual premium of \$86,938.00; Chief Vineyard authorized to sign renewal documents, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Per Assistant Chief Vomund: The final trip to review 9134's renovation at Pierce is scheduled for March 29, 2017; the truck should be brought back to the District shortly thereafter. The new truck's construction is ahead of schedule by approximately 2 months.

LABOR MANANGEMENT

Per Chief Vineyard: Spoke with Weis Design today who is in the process of having the proposed station renovation programs finalized in their CAD system. The District's priority is Station #5 as it is the least complex project.

OPERATIONS

Per Chief Vineyard: Battalion Chief Miller had reviewed with Labor Management the Firefighter Cancer Class that was held at Winter Fire School, and recommended it be given District-wide. Assistant Chief Vomund has scheduled this class in June, and all emergency responders in the County are invited to attend. The Instructor from Winter Fire School will be giving this class which will be held at the Ft Zumwalt North School District auditorium.

Per Chief Vineyard: A Safety Committee is being formed to discuss certain events and their aftermath. Labor Management currently reviews risk reduction scenarios, but the Safety Committee will look at calls and events in-depth. The committee will be kept small, having two employees from each rank. Review of calls will not be punitive, but used as a learning tool and as a response to our worker comp claims. Consensus from the Board to proceed.

Per Chief Vineyard: The Hiring Committee met last week to review current policy and make adjustments for the upcoming Firefighter-Paramedic hiring, and to review the Captain's Promotion policy. The Captains promotional list is good for 2 years, and the current promotional list expires June 2017. Any recommended changes to the policies will be brought before the Board.

OTHER ITEMS FOR CONSIDERATION

Per Chief Vineyard: The Fitness Committee met several weeks ago to review the District's current fitness program, especially relative to worker comp claims. Consensus from all that we need to get and keep our employees in shape. The Committee is discussing bringing back individual trainers so employees can get individualized training programs and have their needs and goals properly assessed, instead of boilerplate plans. A percentage of our members are going to Club Fitness, but this program is not meeting District expectations, and not many crews go while on-duty. Director Laughlin expressed concern that this same issue has been brought to the Board at least three times before. Shop Steward Johnston stated that the District's previous trainers did not work well as they did not train to the individual; and a stretching program also needs to be followed per worker comp recommendations. Director Laughlin asked if the Committee had particular trainers in mind; Chief Vineyard said not at this time, and he will keep the Board updated.

Director Laughlin made a motion to go into Closed Session at 7:50 p.m., under RSMo Section 610.021 (1) Confidential or privileged communications between a public governmental body and its attorneys; (12) Any documents related to a negotiated contract, and (13) Personnel Records, after a 10 minute break seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made at 8:45 p.m. by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Simmons. Upon roll call the vote was:

Approved, Board Mtg of 3-23-17

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

During the Closed Session, the following motion was made:

A motion was made by Director Laughlin to promote Firefighter Elliot Thomas and Firefighter Jeff Smith to the rank of Engineer, effective immediately, seconded by Director Simmons. Upon roll call the vote was:

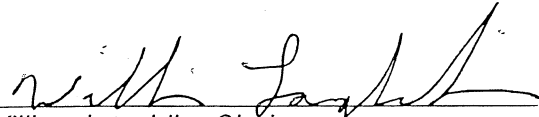
Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

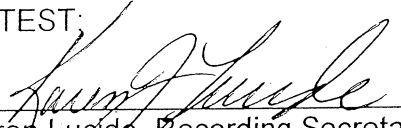
Director Laughlin announced the next regular Board Meeting will be held, Thursday, March 23, 2017, at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:46 p.m.


William Laughlin, Chairman

ATTEST:

Karen Lucido, Recording Secretary
Board Administrative Assistant