

Approved,
Board Mtg
OF
3-23-17

MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
February 23, 2017

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on Thursday, February 23, 2017, in the Board Room located in the Administration Building, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Battalion Chief Andy Parrish, Fire Marshal Mark Morrison, Captain Mike Alcorn, Shop Steward Captain Eric Johnston, Assistant Shop Steward Captain Darren Daly, Volunteer Engineer Neil Fredrick, and Board Administrative Assistant Karen Lucido.

The following guests were present: Rick Rognan, CPA; Eric Creach-Bond Counsel; Joy Howard.

The Pledge of Allegiance was led by Chief Vineyard followed by Engineer Fredrick's reading of the Firefighter Prayer.

Director Laughlin asked for any questions or comments regarding the Board Meeting Minutes of January 26, 2017 and February 9, 2017. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting of January 26, 2017, and Regular Board Work Session of February 9, 2017, as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Gober stated a general checking account balance of \$1,154,805.73. There were no questions. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

CITIZEN COMMENTS - None.

COMMUNICATIONS

Board Administrative Assistant Lucido read the following communications:

1. A card from Engineer Jeff Dennis' family, thanking the Board and District members for the flower arrangement and condolences on the passing of his father, Michael Dennis.
2. A card from Ms. Buehler of Westhoff Elementary School, thanking Engineers Daly, Sides, and Wilson for teaching the kindergarten students fire safety.

OLD BUSINESS

There was further discussion regarding \$2.2 million in unissued Bonds. Director Laughlin recognized Joy Howard, who reviewed the six bond sale bids received from: Robert W. Baird & Co., Inc., Milwaukee, WI; Country Club Bank, Prairie Village, KS; Commerce Bank, Kansas City, MO; Stifel, Nicholas & Co., Inc., Birmingham, AL; FTN Financial Capital Markets, Memphis, TN; and, Northland Securities, Inc., Minneapolis, MN. She recommended Robert W. Baird & Company, who had the lowest and best bid; that overall there was 30 basis points difference in bids (approx. \$87,000.00); that Robert W Baird had the lowest True Interest Cost. Baird also gave a premium of \$64,563.50 which will cover the cost of issuance, and give approximately \$30,000.00 for additional for spending. Discussion held. The Board thanked Ms. Howard for her hard work; Chief Vineyard thanked Ms. Howard for her hard work, stating she was great to work with. A motion was made by Director Laughlin to approve Resolution #2017-004, authorizing and directing to be issued the District's General Obligation Bonds, Series 2017 in the original principal amount of \$2,220,000.00 for the purpose of providing funds to pay the costs of the Project and costs of issuing the Bonds; and the selection of Robert W. Baird & Company, Inc., Milwaukee, Wisconsin; Resolution and Exhibits on file with the District, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Ms. Howard stated, bond monies should be in the bank March 9, 2017. Erick Creach oversaw the signing of bond documents.

There was further discussion regarding the Pension Plan Loan Procedures. Chief Vineyard stated that the Pension Board of Trustees recommended approval of new Money Purchase Plan and 457 Plan Loan Documents. Discussion held. A motion was made by Director Laughlin to approve Resolution #2017-003, adopting documents related to the implementation of loans procedures in connection with the District's Money Purchase Pension Plan and 457 Plan per the recommendation of the Pension Board of Trustees; Chief Vineyard authorized to sign documents; Resolution attached as Exhibit I, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There was further discussion regarding the Building Committee. Chief Vineyard stated he and committee members met with Weis at Stations 4 and 5. Station #4's renovation will be more complex due to the shape of the building; and conceptual drawings and estimates will be for an approximate 704sf addition, and for a complete tear-down of the living space. Station #5's renovation will be simpler, gutting the interior of the living quarters of the station. Discussion held regarding the different renovation possibilities, and that renovation should be done one station at a time, as the firefighters will need to be housed as renovations occur.

There was further discussion regarding the ALS Committee. Assistant Chief Moore stated that he and committee members met with Dr. Hsu again who clarified members' questions. After the meeting, the ALS Committee is recommending the District retain Dr. Hsu as its Medical Director. Shop Steward Johnston stated that members believe that going with Dr. Hsu is best for the District and will help continue the District's good relationship with the Ambulance District. A Medical Records Director contract will be drafted for Board approval.

There was further discussion regarding the Truck Committee. Assistant Chief Vomund stated he and committee members traveled to Pierce to look at the new truck and to look over 9134's renovations. After viewing 9134, several additional modifications were recognized, and he explained in detail the needed modifications. Discussion held. A motion was made by Director Laughlin to ratify crew cab modifications for 9134 in the amount of \$500.00; Assistant Chief Vomund authorized to sign for modifications, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

NEW BUSINESS

Rick Rognan, CPA, gave the District's monthly Financial Report for the period ending January 2017. He reviewed line items. Currently the District is realizing 92.8% on our tax collection. Expenses and Revenues look good, and he commended the Board and members on holding the budget and remaining conservative.

Director Laughlin made a motion to go into Closed Session at 7:30 p.m., under RSMo Section 610.021 (1) Confidential or privileged communications between a public governmental body and its attorneys; and (13) Personnel Records, after a 10 minute break seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made at 7:58 p.m. by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to move Firefighter Jeff Smith to full-time permanent employee status from recruit status effective immediately, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

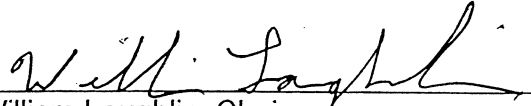
Director Laughlin announced the next Board Work Session is scheduled for Thursday, March 9, 2017, at 7:00 p.m.

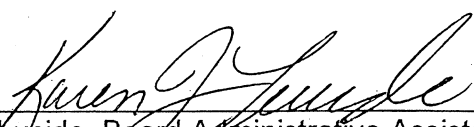
A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Approved, Board Mtg of 3-23-17

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:05 p.m.


William Laughlin, Chairman

ATTEST: 
Karen Lucido, Board Administrative Assistant
Recording Secretary

Approved Copy

RESOLUTION #2017-003

Approved,
Board Mtg of 3-23-17

RESOLVED, the Board of Directors, having duly considered the recommendation of the Board Trustees for the District's retirement plans, hereby adopts the following three documents related to the implementation of loans procedures in connection with the District's Money Purchase Pension Plan and 457 Plan (copies of which have been presented to the Directors at this meeting)

1. For delivery to AUL for use by AUL in administering the loan program under the 457(b) Plan: the O'Fallon Fire Protection District Money Purchase Pension Plan Loan Procedures; and
2. For delivery to AUL for use by AUL in administering the loan program under the Money Purchase Pension Plan: the O'Fallon Fire Protection District 457 Plan Loan Procedures; and
3. For use by the staff of the District in administering the loan program for both plans, the O'Fallon Fire Protection District - Loan Policy Procedures for the Money Purchase Pension Plan and the 457 Plan.

The President of the Board of Directors of the District is hereby authorized, directed and empowered to execute each of the foregoing documents and the Chief is hereby authorized, directed and empowered to take such action as he deems necessary to implement these documents and this resolution.

DATED THIS _____ day of February 2017.

O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS

By: _____
William Laughlin, Chairman
Board of Directors

By: _____
Matthew Gober, Treasurer
Board of Directors

By: _____
Matthew Simmons, Secretary
Board of Directors

ATTEST:

Karen Lucido, Administrative Assistant/Records
to the Board of Directors