

Approved, Board Mtg OF 2-23-17

MINUTES OF THE REGULAR WORK SESSION  
OF THE O'FALLON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
February 9, 2017

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, February 9, 2017, at the Administration Building Board Room, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, Captain Darrell Daly, Shop Steward Captain Eric Johnston, Volunteer Firefighter Neil Fredrick, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Neil Bruntrager, and Joy Howard  
The Pledge of Allegiance was led by Chief Vineyard followed by Captain Daly's reading of the Firefighter Prayer.

FINANCIAL MATTERS:

Joy Howard reviewed Resolution 2017-001 authorizing the offering for sale of General Obligation Bonds, Series 2017, stating approval of the recommended bid and documents is scheduled to occur at the February 23, 2017 Board Meeting. She will coordinate a bid opening at 10:00 a.m. that day, and will have a recommendation for the Board at that evening's meeting. Ms. Howard stated the District receiving an Aa2 rating is very good, and will help the District receive a low interest rate.

Discussion held. A motion was made by Director Laughlin to approve Resolution #2017-001 authorizing the offering for sale of approximately \$2.2 million principal amount of General Obligation Bonds, Series 2017, as presented; resolution attached as Exhibit I, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Chief Vineyard stated that 9134 is at Pierce having the in-dash air conditioning unit installed. While it's there, we requested a quote from Pierce to have the cab reconfigured to accommodate a fifth firefighter, as the District will be hiring an additional 12 Paramedic-firefighters and running 5-man crews. Currently the cab can house 4 comfortably. Discussion held. Chief Vineyard stated the new truck ordered has been configured for 5 crewmembers, but 9114 will also need to be re-configured. Assistant Chief Vomund stated 9134 has at least 10 more years until it may need to be replaced. Chief Vineyard stated that we need to decide if it's worth spending money to reconfigure the ladder truck. Pierce's quote was reviewed, and discussion held. It was originally estimated that 9134's cab reconfiguration would cost between \$10,000-\$20,000, but doing this now means no charges for transporting the vehicle. A motion was made by Director Laughlin to approve Pierce's quote for 9134 *Crew Cab Seat Modifications to 25631TR* in the amount of \$13,752.00, per the terms of the proposal dated February 9, 2017; Chief Vineyard authorized to sign paperwork, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Chief Vineyard stated that when the new truck arrives the District will have 3 Reserve Trucks, and the plan is to take 9150 to Station #2 and sell the 1995 Freightliner currently housed at Station #2. He is recommending placing 9120 (1995 Freightliner) for sale now. The last two Freightliners were each sold for \$35,000.00, selling one through Brindlee. Chief Vineyard reviewed the Brindlee Mountain Fire Apparatus Brokerage Offer; the District is still able to sell the vehicle on its own. Assistant Chief Vomund stated that the last 1995 Freightliner sold through Brindlee was initially listed at \$45,000, and recommended we begin the listing there. Discussion held. A motion was made by Director Laughlin to approve Brindlee Mountain Fire Apparatus' Brokerage Offer for the sale of a 1995 Freightliner with an asking price of \$45,000.00, as presented; Chief Vineyard authorized to sign agreement, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

LABOR MANAGEMENT

There was further discussion regarding the Building Committee. Chief Vineyard stated Weis Design would be meeting with the Station #4 and #5 committees in the next few weeks, and will know more about how the station renovations are shaping up after that meeting.

There was further discussion regarding the ALS Committee. Assistant Chief Moore stated that committee members met with SSM last week to discuss Medical Control and may not be feeling as comfortable with Dr. Hsu. They will meet with the Ambulance District to discuss this. SSM speaks to be more in-depth, gives specific direction, and is free. Dr. Hsu charges \$7,200/year, however he works with the Ambulance District and sets their protocols. Assistant Chief Moore is reviewing both the SSM and Dr. Hsu protocols. Discussion regarding not going with Dr. Hsu possibly causing issues with the Ambulance District in reference to protocols. Chief Moore stated all should be okay as long as we keep in contact with the Ambulance District. Attorney Bruntrager discussed the possibility of needing a policy if the Medical Director wants to do ride-alongs on calls.

Chief Vineyard reviewed 8 policies that were updated to the current Collective Bargaining Agreement. Labor Management reviewed revised policies #205, #210, #212, #214, #216, #217, #220, and #222 and is recommending Board approval. Discussion held. A motion was made by Director Laughlin to approve the following revised policies as recommended by Labor Management: #205-Leave & Holiday Pay; #210-Longevity; #212-Trading Time; #214-Leave for Union Business; #216-Personnel Reduction; #217-Payroll; #220-Discipline, and #222-Employee Grievance, as submitted, Chief Vineyard authorized to sign policies, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

OPERATIONS

Assistant Chief Vomund stated members of the Truck Committee are traveling to Pierce, February 14.

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OTHER ITEMS FOR CONSIDERATION

Shop Steward Johnston announced that Captain Darren Daly has been elected by the Shop as Assistant Shop Steward, effective immediately. The Board congratulated Captain Daly on the appointment.

Director Laughlin made a motion to go into Closed Session at 7:30 p.m., under RSMo Section 610.021 (1) Confidential or privileged communications between a public governmental body and its attorneys; 610.021 (2) Leasing, purchase or sale of real estate by public government body; (12) Any documents related to a negotiated contract, and (13) Personnel Records, after a 10 minute break seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

A motion was made at 8:05 p.m. by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Director Laughlin announced the next regular Board Meeting will be held, Thursday, February 23, 2017, at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:07 p.m.

  
William Laughlin, Chairman

ATTEST:

  
Karen Lucido, Recording Secretary  
Board Administrative Assistant

Approved  
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**RESOLUTION 2017-001**

**EXHIBIT I**

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF  
GENERAL OBLIGATION BONDS, SERIES 2017.**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE O'FALLON FIRE  
PROTECTION DISTRICT, ST. CHARLES COUNTY, MISSOURI, AS FOLLOWS:**

**Section 1.** The O'Fallon Fire Protection District, St. Charles County, Missouri (the "District") is hereby authorized to offer at competitive public sale approximately \$2,200,000 principal amount of General Obligation Bonds, Series 2017 (the "Bonds"), as described in the Notice of Bond Sale attached hereto as **Exhibit A**, for the purpose of providing funds for acquiring fire equipment, apparatus and vehicles, and constructing, reconstructing, improving, equipping and furnishing facilities of the District.

**Section 2.** The Fire Chief is hereby authorized and directed to receive electronic bids for the purchase of the Bonds at the District's Administration Building, 111 Laura K Drive, in O'Fallon, Missouri, until 10:00 a.m., Central Time, on February 23, 2017, upon the terms and conditions set forth in the Notice of Bond Sale, and to deliver all bids so received to the Board of Directors at its meeting to be held at 7:00 p.m., Central Time, on said date, at which meeting the Board of Directors shall award the sale of the Bonds or reject all bids. The Board of Directors hereby authorizes the Fire Chief, after consultation with WM Financial Strategies, the District's municipal advisor (the "Municipal Advisor"), to cancel or postpone to a later date designated by the Fire Chief, the planned date for receiving electronic bids for the purchase of the Bonds if market conditions are expected to adversely impact the receipt of favorable bids for the purchase of the Bonds on the originally scheduled date.

**Section 3.** The Notice of Bond Sale is hereby approved in substantially the form attached hereto as **Exhibit A**, and the Fire Chief is hereby authorized to execute such Notice of Bond Sale, with such changes and additions thereto as such official shall deem necessary or appropriate, and to use such document in connection with the public sale of the Bonds.

**Section 4.** The Preliminary Official Statement is hereby approved in substantially the form attached hereto as **Exhibit B**, with such changes and additions thereto as the Fire Chief shall deem necessary or appropriate, and the appropriate officers and representatives of the District are hereby authorized to use such document in connection with the public sale of the Bonds.

**Section 5.** The Fire Chief and/or the Municipal Advisor is hereby authorized and directed to give notice of said bond sale by causing a summary of the Notice of Bond Sale to be published in *The Bond Buyer*, if desirable, and a newspaper having general circulation in the District, and by providing copies of the Notice of Bond Sale and Preliminary Official Statement to such banks and investment banking firms and other financial institutions located in the State of Missouri and elsewhere which might be interested in the purchase of the Bonds.

**Section 6.** For the purpose of enabling the purchaser of the Bonds (the "Original Purchaser") to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission, the appropriate officers of the District are hereby authorized, if requested, to provide the Original Purchaser a letter or certification to the effect that the District deems the Preliminary Official Statement to be "final" as of its date, except for the omission of such information as is permitted by the Rule, and to take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Original Purchaser to comply with the requirement of such Rule.

**Section 7.** The District agrees to provide to the Original Purchaser within seven business days of the date of the sale of the Bonds or within sufficient time to accompany any confirmation that requests payment from any customer of the Original Purchaser, whichever is earlier, sufficient copies of the final

Approved Copy

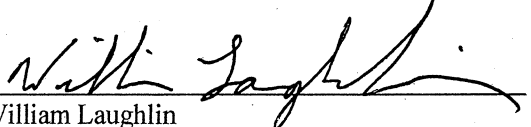
Official Statement to enable the Original Purchaser to comply with the requirements of Rule 15c2-12(b)(4) of the Securities and Exchange Commission and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

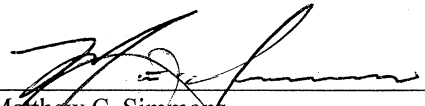
**Section 8.** The Fire Chief and other officers and representatives of the District are hereby authorized and directed to take such other action as may be necessary or convenient to carry out the public sale of the Bonds.

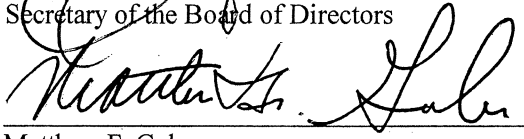
**Section 9.** This Resolution shall be in full force and effect from and after its passage by the Board of Directors.

**PASSED** by the Board of Directors of the O'Fallon Fire Protection District, St. Charles County, Missouri, this 9<sup>th</sup> day of February, 2017.


(SEAL)

  
William Laughlin  
Chairman of the Board of Directors

  
Matthew C. Simmons  
Secretary of the Board of Directors

  
Matthew F. Gober  
Treasurer

ATTEST:

  
Matthew C. Simmons  
Secretary of the Board of Directors