

Approved, Board Mtg of 1-26-17

**MINUTES OF THE REGULAR WORK SESSION**  
**OF THE O'FALLON FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS**  
**January 12, 2017**

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, January 12, 2017, at the Administration Building Board Room, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Assistant Chief Ken Vomund, Battalion Chief Andy Parrish, Captain Mike Alcorn, Shop Steward Captain Eric Johnston, Engineer Russ Hubert, Engineer Mark Livingston, and Board Administrative Assistant Karen Lucido. Chief Tom Vineyard and Fire Marshal Mark Morrison was excused.

The following guest was present: None.

The Pledge of Allegiance was led by Assistant Chief Vomund followed by Assistant Chief Moore's reading of the Firefighter Prayer.

**FINANCIAL MATTERS:**

Assistant Chief Vomund stated that he and Chief Vineyard met with Joy Howard, and everything looks good and is on track to issue the \$2.2 million in bonds in March 2017. Ms. Howard stated the District will receive a very good bond rating again this issuance.

Assistant Chief Vomund stated that manikins were purchased in time for the Public CPR Class that was being taught at Station #3, and requested ratification of the purchase; this purchase is a 2017 budgeted item. Discussion held. A motion was made by Director Laughlin to ratify the purchase of CPR Manikins and supplies in support of the District's CPR Training Program for a total amount of \$1,310.00, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Assistant Chief Vomund stated that Weiss Design Group was contacted to supply preliminary drawings and cost estimate for their services regarding Station renovations. Members of the building committee met with Mr. Weis and walked him through each Station. Per Chief Vomund: There is discussion to not tear Station #4 down, but instead totally renovate the interior, as Station #4 and Station #5's exteriors are in excellent shape. If Station #4 receives a total inside renovation vs. a tear-down, then add a room to Station #3, the District would save a great deal of money. This would also allow the Battalion Chiefs to remain at Station #3, which is best case scenario for operations. Weis Design Group gave a conceptual design to begin the process. Chief Vomund stated he talked with Chief Everett who worked with Weis Design on several of their station renovations and they were very happy with Weis. Shop Steward Johnston stated there are concerns with placing the weight room and storage into one of Station #4's existing drive-thru bays, and while that bay is not being used, it could possibly be utilized in the future, and building a brand new station would allow any changes we needed. Assistant Chief Vomund reviewed Weis Design Group's A/E Services Proposal dated January 11, 2017, and requested approval for the Concept Phase Basic Services Fee of \$19,000, and to hold off approving the remaining phases quoted in the proposal until the Concept Phase was completed. Discussion held. A motion was made by Director Laughlin to approve Weis Design Group's quote for *Concept Phase-Basic Services only in the amount of \$19,000.00*, per their proposal dated January 11, 2017; Chief Vineyard authorized to sign Concept Phase-Basic Services proposal, seconded by Director Gober. Upon roll call the vote was:

- Ayes: (3) Directors Laughlin, Gober, and Simmons
  - Nays: (0) None
  - Absent: (0) None
- Motion declared and carried.

LABOR MANANGEMENT

Assistant Chief Moore stated the ALS Committee has met, and had a meeting with Dr. Hsu regarding medical control. He costs approximately \$600.00/month and the District currently has a contract with him as well as the Ambulance District. He is well liked and respected. The Committee is also looking at SSM; Wentzville Fire District uses them. There is pros and cons for this scenario and Chief Moore reviewed them, as well as the need to choose a medical control before we move

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forward with ALS, which we may begin in October 2017 as the District has 5 paramedics currently.

OPERATIONS

Assistant Chief Vomund stated he met with the crews today to review steps to get ready for the ice storm, and he explained the extra steps the District is taking.

OTHER ITEMS FOR CONSIDERATION

Captain Alcorn reviewed a summary Accreditation Report. The Accreditation Team was highly complementary of the District Board, operations, crews, and staff. He explained how the District addresses the Team's recommendations, and stated we will respond to all recommendations prior to March 2017. Director Laughlin thanked Captain Alcorn for going above and beyond in this endeavor and for doing an outstanding job; the Board members agreed and stated their appreciation. Captain Alcorn stated that the Wentzville Fire Protection District and Robertson Fire has contacted him with interest in becoming accredited departments.

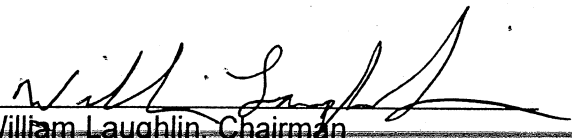
Assistant Chief Moore stated that there is a St. Baldrick's fundraiser event, January 21, 2017 at Turtle Creek Pub and Grill; February 18, 2017 will be the District Firefighter Outreach Trivia Night fundraiser, and February 19, 2017 is a Princess & SuperHero Dance at the Knights of Columbus for Keira Stout; Engineer Tom Vogelgesang will be her escort and our Honor Guard will perform the Arch of Axes.

Director Laughlin announced the next regular Board Meeting will be held, Thursday, January 26, 2017, at 7:00 p.m.

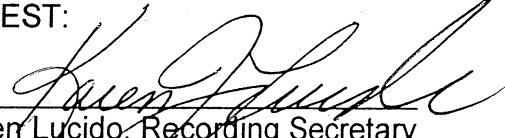
A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:29 p.m.

  
William Laughlin, Chairman

ATTEST:

  
Karen Lucido, Recording Secretary  
Board Administrative Assistant